
TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Special Meeting
Date of Meeting: September 30, 2016
Time of Meeting: 10:00 am
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The Special Meeting of the Governing Body was called to order by Mayor Bieri.

Adequate Notice Statement

Mayor Bieri read the following statement:

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this special meeting was advertised in the Herald News in its issue of September 18, 2016; copies were provided to the Suburban Trends, the Record and Star Ledger and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits - located to the left, right, and rear of this room - for use in case of an emergency. Thank you.

Pledge of Allegiance

Mayor Bieri led all in attendance in a salute to the flag.

Roll Call

Present: Councilmembers Ada Erik, Mike Hensley, Tim Wagner, Michele Dale,
Luciano Signorino, Marilyn Lichtenberg, Mayor Bettina Bieri.
Absent: None
Also Present: Township Administrator /Clerk Antoinette Battaglia

Agenda No. II

Purpose

Review of the Municipal Budget.

Formal action may be taken at this meeting.

Agenda No. III

Review of 2016 Municipal Budget

Township Administrator/Clerk Battaglia said on behalf of our staff, she expressed her appreciation for meeting on a work day. All of the departments are hoping to get the governing body any information needed today and she urged the council to ask questions.

DPW and Engineering

DPW Director Ed Steines and Jill Knipp addressed the governing body about the DPW budget. Mr. Steines stated that they looked at their budget to see if there were any reductions that could be made with the least amount of impact on services. He explained that there are changes that can be done to reduce the budget a little further. Township Administrator/Clerk Battaglia said in regard to the budget, we are relying on the 2016 to see if there are areas we can identify in regard to guidance for 2017. As we look to prepare the 2017 budget, we are looking for direction. Mayor Bieri said the purpose of this meeting is to get a handle on what was spent this year so far and to create a more prompt planning for 2017 budget. Ms. Battaglia said by having this meeting today, we can identify cuts as we start the budget process for 2017 and those cuts would be done beforehand.

Mr. Steines noted that he sent a memo to the governing body and there are areas that adjustments can be made. For streets and roads, Ms. Knipp said a 5% cut would be too drastic but there are some places that things can be rearranged. Last year there were cuts to the stone budget. Mr. Steines explained that a large expense was the rebuilding of non-township roads after rainstorms. These dirt roads have a big impact on the budget and they are costly to maintain. There is a policy that we keep the roads passable for emergency vehicles but now the residents want them kept like black top roads and we can't afford that. That area would be the proposed change. Councilwoman Dale asked what the overall reduction would be. Councilman Signorino said he doesn't know how the residents can expect black top quality dirt roads when they don't want the roads paved. Township Administrator/Clerk Battaglia said the governing body funded the road assessment program and the past three road communities have rejected the idea of paving the road. She explained that it would have to be a policy decision from the governing body. If the governing body makes a policy decision that this is a cut that they are willing to support, we would inform the residents that we are doing the minimum call out on the roads because of inclement weather. Supervising Engineering Aide Eric Miller said people on unimproved, non-township roads get a 10% discount on the land portion of their taxes. People want paved roads but they don't want to pay for them.

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He suggested sending out a letter to the residents saying that it is too expensive and the township will be maintaining the roads to make them passable for emergency vehicles only. Mayor Bieri suggested coming up with standard language so it is clear and consistent when residents call. The roads would need to be paved if the residents want anything more. Councilman Signorino asked how many miles of dirt roads the township has. Mr. Miller stated that we have 17 non-township roads. The council discussed how much is spent on dirt roads yearly. Mayor Bieri asked the department to come back today with an approximate cost breakdown for labor and materials for the dirt roads in the township to see if there is a reduction. That would be a policy decision that the township would consider. Councilman Hensley said it is important for the council to know if there are dirt roads that need constant maintaining. It might influence the council because if they are repeat offenders, it might influence the council to go against the wishes of the residents and pave the road. Township Administrator/Clerk Battaglia said Mr. Miller will obtain that information. Mayor Bieri asked for that information to be included this afternoon and the topic will be revisited.

Mr. Steines addressed the council regarding snow removal. He explained that the line item was reduced by \$100,000 in 2016. Township Administrator/Clerk Battaglia stated the DPW Director is not recommending a cut in this line item at this time. She said it's hard to have the conversation about handling snow removal because of the inconsistent weather. She suggested setting up a subcommittee to see if there are other, more efficient and cost effective ways it can be done. Mayor Bieri suggested forming a committee. Discussion about handling snow ensued. Councilwoman Erik and Councilman Wagner volunteered for the committee with Councilman Signorino as an alternate.

Mr. Steines addressed the council about vehicle maintenance. Mr. Steines said it is difficult to come up with those numbers. The department received and purchased new vehicles but there are still some older vehicles that have issues. He noted that he is trying to not reduce the vehicle fleet but is trying to reduce the vehicles size itself. Ms. Battaglia stated that we should be in a better position to forecast because of the new vehicles in the fleet. Council President Dale mentioned we should be seeing a reduction in this line item and we have invested over \$1 million dollars in DPW equipment and replacements. Township Administrator/Clerk Battaglia gave some information about the data entry. Mayor Bieri added that the township implemented a better maintenance program but there may be more preventative costs. The council discussed future costs regarding department vehicles and equipment. Additionally, Ms. Battaglia and Mr. Steines discussed finding an existing slab where a building or cover can be constructed to keep the equipment out of the elements. The council discussed having lean-to and other structures on township buildings. Mayor Bieri suggested housing smaller seasonal equipment in the Johner Building. Ms. Battaglia agreed and said the township is looking for options. Councilwoman Wagner suggested a fabric building for each depot and for it to be a discussion topic for the subcommittee.

Mr. Steines stated that there is no room for change in the recycling line item because the work is contractual. Regarding public property, he asked for direction from the council. Township Administrator/Clerk Battaglia explained that we have many challenges coming up with our facilities and in 2017 and we will have more than we have ever had in the past. There is the building of the Library and the vacating of Hillcrest. The ultimate goal in 2017 would be to operate under the funding that we already have for Hillcrest for the new Library building for half the year to keep our costs contained. We are looking to schedule another facilities subcommittee meeting and will hopefully come back to the governing body soon with an update. More discussion on facilities took place.

Council President Dale said as far as direction, she suggested starting with 0% increase so the township will have an understanding of what it will take to get to 0. To know the amount that is needed will be helpful. The council discussed requests for budget format. Township Administrator/Clerk Battaglia noted that the direction from the governing body is to have department heads submit their budgets to administration. Administration will come to the governing body with two budgets. One with a 0% increase and the second budget with a percentage cut with recommendation from administration. The council agreed.

Supervising Engineering Aide Eric Miller addressed the governing body about the engineering budget. He said he has mandatory expenses that are non-discretionary. For other expenses, like office supplies and hand tools, there is not much flexibility. Maintenance of the roads was a topic of discussion. Mayor Bieri suggested issuing a memorandum to those roads that have declined paving to expect fewer services. The council agreed. Township Administrator/Clerk Battaglia asked Mr. Miller to draft a memo and it will be given to the council for approval.

Department of Public Safety

Chief Storbeck, Captain Congleton, and Executive Assistant Dorothy Wink addressed the council about the police budget. Chief Storbeck send out a memo regarding a 5% cut and it is not feasible at this time. The biggest line item and constraint is technology, vehicles, and training. Chief Storbeck explained about technology and maintenance contracts for police equipment. The equipment is state mandated and has to be maintained and line items with maintenance contracts cannot be reduced. The phone and 911

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systems are out of date and are past life expectancy and it was added to the capital budget. The cost to replace that system is \$278,000. Councilman Wagner suggested budgeting the replacement cost for the systems yearly. The council discussed potential problems. Township Administrator/Clerk Battaglia said if you look at the chief's memo, there is very little discretion in his budget. The only area would be to reduce is in the community service programs. The council discussed the request of two additional officers for the 2017 budget and any potential cost savings on salaries. Ms. Battaglia said the request of cost savings in regard to salaries will need some research and the information would be available for the start of the 2017 budget. Township Administrator/Clerk Battaglia said Captain Congleton is pleased because of the new vehicle that was received last year. A discussion ensued about sending a test vehicle to auction for appraisal. Ms. Battaglia stated that the governing body did request one vehicle to be sent to bid after two years. When a new vehicle comes in, we will find out if it is cost effective.

Fire Marshal Mike Moscatello and Fire Commissioner Ed Steines addressed the governing body about the fire department budget. Mr. Steines explained that similar to the police, various line items are mandatory and cannot be reduced. As of today, the department is on budget and we are implementing changes for replacing of equipment. Councilman Wagner asked what the status is on the pumper truck that was being repaired. Mr. Steines explained that the department is obtaining quotes and looking into reducing the size of the pump for a cost savings. Mayor Bieri said Mr. Steines is not suggesting a reduction in the budget. Council President Dale noted that the township is blessed to have a volunteer system. Township Administrator/Clerk Battaglia provided information about the debt management plan and challenges for the 2017 budget. Council President Dale asked about the outsourcing of vehicle repairs for the fire department and how that is going since it was decided last year. Mr. Steines said we have been able to save money and be more efficient.

Mike Moscatello addressed the governing body about fire prevention. He stated that the department has a small budget and many things are state required. The only place that he would be able to cut is the public education budget but that would affect the programs in the schools. He explained that they offset the costs with state life hazard fees, local inspection fees, and permits which have been increasing. Councilman Wagner asked how much we generate in fees. Mr. Moscatello stated that as of yesterday, the fees to date are \$62,000 and this time last year we were at \$57,000. There has been a big increase in inspections. The revenues almost offset salaries and wages. The council asked about total salaries for the department. Ms. Battaglia stated that the total amount in salaries is \$182,900 and that consists of Mr. Moscatello, a part-time employee, and an administrative employee. A discussion ensued about salaries, staff, and shares services. Township Administrator/Clerk Battaglia asked for Mr. Moscatello to get information regarding salaries, wages and benefits as well as the total number of department revenues including state fees. The council discussed turnaround times, impact of reducing staff, scheduling of inspections and the LOSAP program.

Office of Emergency Management Coordinator Ed Steines addressed the council about the Office of Emergency Management. He explained that the budget is minimal and there are a lot of unknowns. In 2016 the provisional line item was used with the water emergency in Crescent Park. Mayor Bieri said unfortunately, there is no way to know what emergencies will come up. Township Administrator/Clerk Battaglia said that the residents were very appreciative for the assistance from the township for Crescent Park because it was challenging time.

Community Services and Recreation

Community Services and Recreation Director Tim Roetman addressed the council about the department budget. Community Services and Recreation is the one department where fees can be reduced because there is nothing that is 100% essential. He explained that they have made positive and significant strides over the last year and a half. To reduce the budget and go backward at this time would be a challenge to the township and residents. Mr. Roetman gave some information about the generating revenues in the department. He noted that making cuts to those programs would negatively impact growth, potential revenues, and services to the community. He discussed the recreation programs account and provided information about previous years offsetting revenues. The offsetting revenue for 2016 is anticipated at \$133,800 and the department is track for that number; excluding Bubbling Springs. He noted that there is not a large jump from last year on because there were a number of new programs instituted for the community. He discussed differences between in the programs from 2015 and 2016. The council discussed program outreach, department services and advertising. Mr. Roetman stated the department has been short staffed since April and we are seeking to fill the position. Township Administrator noted that the position is advertised and we are waiting on civil service. She said it is a very long process. The council discussed the process of hiring through civil service.

Council President Dale asked for the department projection for 2017. Mr. Roetman said they are still evaluating programs to see if they are going to stay or change. The governing body discussed determinations of keeping programs, ways to increase revenues and how to offset the costs. Mr. Roetman explained if fees were to be raised, residents wouldn't be able to afford it and they are trying to have programs that generate a rate of return. Council President Dale asked to be provided with

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information regarding programs to understand what is the driving the total expense and offsetting revenues. If the council is looking to get to 0% increase, there are areas that the governing body can decide on because it is an arbitrary service. Mr. Roetman said this year the department has focused on programs that get higher margins, higher return, and more participants. He noted that there are certain services that are a benefit to the community but do not generate revenues like swim lessons and the after school program at the Teen Center. Mayor Bieri said it is important to note that even if it is losing money, it is not a bad program.

Councilman Signorino asked about the building maintenance line item. Mr. Roetman said that line item is for both Hillcrest and Recreation. He explained that the item is for full time salary and wage for the building maintenance staff, part time building monitor for each building, and costs associated with maintenance on both buildings. Township Administrator/Clerk Battaglia said that is going to be a challenge next year because we will have the old Library building and Hillcrest for half of the year, and the Recreation Center for the whole year. We are going to try and make it all work. Mr. Roetman suggested transitioning evening meetings over to the new Library early in the year to eliminate the additional cost of monitors. Township Administrator/Clerk Battaglia agreed and said it will have to be discussed. Council President Dale asked for the total budget number versus the offsetting revenue. Mr. Roetman said the total budget number is \$1.5 million. The offsetting revenue for 2015 was \$414,000. Mayor Bieri noted that it is 27.7% offset. Mr. Roetman said the Bubbling Springs day camp has grown tremendously and is projected to gross \$295,000 in revenue. The governing body discussed the maximum allowable participants for the facility. Councilman Wagner suggested doing another day camp at the Teen Center. Mr. Roetman said he will present it to the council for the 2017 budget. Ms. Battaglia said there has been a positive change of culture in the department and it is refreshing to see.

Mr. Roetman addressed the governing body about the 5% reductions. He stated that there is some flexibility to cut programs but it would also impede our ability to see what is going to work and what will not work in the future. In regard to Bubbling Springs, the same logic applies. The council discussed possible program cuts. Council President Dale noted that the department budget of \$1.5 million dollars is only generating \$414,000. She said that is something that needs to be considered and talked about because it contributes to the tax bill as well. For a 0% increase to the budget, there are discretionary areas. Discussion on cost savings and decreasing the events budget regarding the Parks Department ensued.

Mr. Roetman addressed the council about senior services. He said a large amount of the senior services line item was salaries and benefits of an employee who retired. He noted that there could be a possible savings with hiring someone for less. In regard to the operating side, we may be able to cut \$1,000 but there is not much to cut. Mr. Roetman addressed the governing body about transportation. He stated that it is a legitimate issue right now. NJ Transit has informed the township that we are no longer getting the federal grant due to a change in 2010 consensus data. Day to day services for transportation cannot be funded. It will now cost \$160,000 a year for this fixed route service including \$54,000 in township funding. If nothing is done, the services will need to be cut to one or two days a week. Township Administrator/Clerk Battaglia informed the council about the grant and previous history. Mr. Roetman explained that coming into this year there were three buses but the township bus and the paratransit bus have broken down. Mr. Roetman suggested cutting down the operating hours per day or only provide the service a couple days a week. Council President Dale said it's important that to have this service and it is essential to the community.

In regard to paratransit, Mr. Roetman said there have been complaints from seniors residents in town and the township has been meeting with paratransit to help resolve some concerns. They have asked if they could transfer the West Milford services back to this department and allow the department to schedule things more effectively. He stated that after the meeting last week, there are still open items that need to be resolved. The challenge is going to be staff time. Mr. Roetman said the paratransit buses can be used and he is trying to negotiate to include the cost of fuel for their buses. Township Administrator/Clerk Battaglia noted that Mr. Roetman is also applying for a Passaic County CDBG grant for a bus. They will give a 50% match and the total cost would be \$60,000. Mr. Roetman explained that there is also a 5310 grant program through New Jersey Transit that they will be applying for. That grant would also supply a bus to the township but it will take two to three years to acquire. Ms. Battaglia noted that the township would be applying for both. Mayor Bieri explained that there would be a small savings on celebration events, seniors due to the staffing change, and a possible savings out of the recreation line item.

Department Response

Township Administrator/Clerk Battaglia said before we continue, we have two departments that are coming back before the council. Fire Marshal Mike Moscatello addressed the governing body and provided a handout with information regarding the salaries and benefits for department employees. A discussion ensued about salaries, benefits and permit fees. Mayor Bieri noted that the department is collecting \$134,000 of \$257,000 in total costs which equates to 52%, not including re-inspection fees.

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DPW Director Ed Steines and Jill Knipp addressed the governing body about the DPW budget and distributed a handout to the council. Township Administrator/Clerk Battaglia stated that there is \$471,000 in the snow trust account and the governing body has directed us to consider using some of the trust to fund salt sheds and depots. Additionally, the council has instructed the township to utilize temporary structure salt sheds. The cost of the entire building would be \$285,000 and the temporary structures will be a total of \$160,000. Since the governing body appropriated \$50,000 in the capital this year, the remaining cost would be \$110,000 out of the salt trust account. The temporary structures would provide a savings to the township because of the 12-15 year life span, ability to replace the tent cover, and ability to modify the structure to the desired size when constructed.

Mr. Steines addressed the council about township and non-township dirt roads. This year to date, the department has spent 30 days and \$150,000 in repairs. He provided a list of the roads that are in constant need of repair. Councilman Signorino stated that the residents are paying taxes so a lot of the cost is inclusive of the township expense. He suggested continuing to fix the roads unless proven to be cost effective otherwise. Mayor Bieri stated with the 10% tax reduction and only 20% of the taxes supplying the municipality, the residents are not compensating for the DPW work at all. The council discussed problem roads and mandatory paving assessments. Mayor Bieri noted that the residents are expecting the same level of care for the roads. If we were to cut back and get complaints, we would need a proper response. Councilman Wagner suggested making a policy for the proposed change. Going forward, we can inform the residents on how the roads are going to be maintained if they do not want them paved. The council agreed. Township Administrator/Clerk Battaglia said the policy would have to be for all of the dirt roads in town and Mr. Miller will draft a letter for the residents. The township code and lake community roads were discussed.

Township Administrator/ Clerk Battaglia said that Mr. Miller has drafted the letter on non-township roads. She distributed it to the council. Mr. Townsend clarified that tax exempt organizations are not exempt from a special or mandatory assessment program. The council discussed issues and potential paving on Snake Den Road. Mr. Townsend clarified that the 10% reduction is a reduction on that land and once the township paves the reduction is removed. A discussion ensued about the 10% tax reduction and bonding specifications. Council President Dale suggested looking at a 15 or 12 year bond rating instead of a 10 year to help offset the expenses for the residents. Mayor Bieri suggested looking at the cost analysis for not charging the residents for the assessment. If the 10% discount was removed, the residents wouldn't have to pay, it would be saved money in DPW costs for the paved road but the township would be paying the cost of the road resurfacing. Township Administrator/Clerk Battaglia asked for input from the governing body regarding the drafted letter. Mayor Bieri suggested edits and revisiting it at a later time. Ms. Battaglia suggested adding it as a discussion item for the next council meeting. Mr. Steines said in regard to Fire, the council allocated \$25,000 in the 2016 budget to be used toward the matching funds for the replacement of air packs but we were denied the grant. Upper Greenwood Lake Company 5 applied for the grant as well and it was awarded in the amount of \$142,000 toward 20 air packs. He explained that they are asking for the township to take \$7,000 out of the \$25,000 for their match. In return, they would turn the air packs over to the township and the township would own them. The council gave consensus.

Health

Health Officer Michael Hodges addressed the council about the Health Department. He thanked the council for meeting during the day and said it is a fresh approach. He explained that looking at the Health Department; there were some areas where he noticed slight cuts could be made with no effect on services. He indicated some of the areas in his memo and noted that it would be a 1.9% reduction on the department budget. In addition, he did some research on mandated services. He looked at some of the screenings that the township was offering and there are screenings that the township was providing that are not mandated. For example, the township is losing money on the SMAC test screening. We are charging \$20 and the cost is \$21. Township Administrator/Clerk Battaglia provided a handout to the council of mandatory health screenings. Council President Dale suggested having people pay more to cover the cost to the township. Councilman Wagner suggested checking out what other neighboring towns charge. Mayor Bieri said the question is, should the township provide non-mandatory services and if so, do you cover your costs or at least get in line with other towns.

Mr. Hodges said in regard to other expenses, he thinks that's important is to maximize what the township is getting from its Health Department employees. Councilman Signorino asked if the township can reach out to a doctor's office in town to see if they could provide the service of the screening. We can see what they would charge and we wouldn't be using the in house services and staff. The council discussed ways to provide the screening services. Councilwoman Dale said it would be good for businesses and town and allow the residents to know the doctors in the community. It helps the business and helps the residents. Township Administrator/Clerk Battaglia explained that the service would still be provided but the efforts and registration would be done through the doctor's office. We would notify the resident that the service is being provided and the availability. Councilman Signorino suggested reaching out to the local doctors in town. He also suggested using that for mandatory services as well. Furthermore, Mr. Hodges brought up

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the housing standards ordinance for abandoned and vacant property. It is going to be presented to the Building Standards Board on October 4th. If it gets approval, it will be presented to the governing body. Ms. Battaglia noted that it can be added for the November workshop meeting. Mr. Hodges explained that he is also looking into grant funding for programs in regard to diet, exercise, nutrition and active living. Township Administrator/Clerk Battaglia added that we are insuring that licensed staff in the health department is working within the full scope of their licenses. The change will be notice soon in the department.

Finance

Acting CFO Julie Zeltner stated that the Finance Department has a small budget and it there is no room to cut. Township Administrator/Clerk Battaglia said the department is mostly in need of office supplies. She explained that finance department has changed to the MSI System and now everything is done electronically except for the originals that are kept in the department. She pointed out improvements to the new system.

Tax Assessor

Tax Assessor Brian Townsend addressed the governing body and sent a memo. He said after looking at his overall budget, there were a couple areas for minor changes that would not impact services. One was in the school for employee's line item and the other was for advertising. He explained that the other items in the budget are mandatory items and they cannot be reduced.

Tax Collector

Township Administrator/Clerk Battaglia said Ms. DeNivo's collection rate is 99% and very few tax collectors hit that number. Tax Collector Rita DeNivo explained that she went over her budget again and was able to reduce in two areas; bankruptcies and association dues. The total is \$260 in savings.

Planning and Building

Construction Official / Building Subcode Official Tim Ligus addressed the council about the Building Department budget. Due to the fact that the Building and Planning Department both have small budgets, we try and keep them as low and reduced as possible. With the cost of printing supplies on the rise, there is a big cost. Councilman Wagner asked how much the township generates in permits. Mr. Ligus said the department will have generated more revenue this year. This year we already have \$348,000 and this time last year was \$303,000. The increase is from the influx in residential permits. Councilman Wagner asked how the township fees are compared to other towns. Mr. Ligus stated that we are higher than some and lower than others. In general, we are even. Council President Dale asked if the revenues cover the expenses for the department. Mr. Ligus noted that yes they do.

Tonya Cubby addressed the governing body about the Planning Budget. She said they do their best with what they have and if it could be reduced, it would be. She explained that the Building and Planning department share equipment to offset expenses. Township Administrator/Clerk Battaglia stated that the governing body did fund a vehicle for the construction department and that has helped greatly.

Court

Township Administrator/Clerk Battaglia noted that the Court Administrator is not in today but she did submit a memo. She explained that there is really no discretion in the budget.

Clerk's Office

Township Administrator/Clerk Battaglia stated that the budget is the same as previous years and cannot be reduced.

Administration

Township Administrator/Clerk Battaglia addressed the council about the Administrator Office budget. She explained that the biggest thing is the fees for services. Due to current negotiations with AFSME 3301, attorneys will most likely be brought in next year and we may have to take a look at those appropriations. Overall, there is not much difference in the budget.

Additionally, Ms. Battaglia said there has been some talk about revenues. It has been a long time since the township has done an ordinance to increase fees. Previously, ordinances have been brought before the governing body and have not been passed. If revenues are not continually increased in small increments, those fees will have to be largely increased. Furthermore, there are fees that are state mandated that you cannot increase by a certain percentage. Ms. Battaglia explained that there is also a benefit to seeing what neighboring municipalities charge but we would need to know what it takes for us

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to provide those services. She asked for direction from the governing body. Councilman Wagner said we should also see what our neighboring and comparable towns are charging. Ms. Battaglia said the change will probably be 2017 when we take a look at that and it takes a lot of time to reach out to other towns. Council President Dale noted that we should be looking at it to see if we are covering our costs. Mayor Bieri explained that if we were to look at covering our cost, it would help guide the governing body. There would be the option to stay in line with other towns or to cover the expense. Ms. Battaglia stated that the staff will look into an ordinance to increase fees.

Agenda No. IV

Public Comments

Mayor Bieri opened the meeting to the public after advising that there is a five-minute limit for each speaker. There being no comments from the public, Council President Dale moved to close the public portion of the meeting.

Moved: Dale Seconded: Signorino
Voted Aye: Unanimous voice vote
Voted Nay: None
Motion carried.

Agenda No. V

Adjournment

There being no further business to come before the Council, the Township Council adjourned the meeting at 3:28 p.m.

Moved: Signorino Seconded: Erik
Voted Aye: Unanimous voice vote
Voted Nay: None
Motion carried.

Approved: October 19, 2016

Respectfully submitted:

Nichole Hanrahan Clerk Typist

MAYOR BETTINA BIERI, PRESIDING OFFICER

ANTOINETTE BATTAGLIA, TOWNSHIP CLERK