

Township of West Milford, New Jersey  
Governing Body

**WORKSHOP MEETING AGENDA**

May 4, 2022  
6:30 P.M.

**MEETING**

Pursuant to the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-8) adequate notice of this Workshop Meeting was advertised in the Herald News and The Record in its issue of January 11, 2022 and posted on the bulletin board in the main corridor of Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits - located to the left, right, and rear of this room - for use in case of an emergency. Thank you.

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL**

**III. MINUTES**

April 20, 2022 Regular Meeting

**IV. MEETINGS**

May 18, 2022 Regular Meeting  
June 8, 2022 Workshop/Regular Meeting  
July 13, 2022 Workshop/Regular Meeting

**V. PROCLAMATIONS**

- Proclamation - National Day of Prayer
- Proclamation - Mental Health Month

**VI. PRESENTATIONS**

- Recognition - Logan Podany - Wrestling

**VII. EXECUTIVE SESSION**

- None

**PUBLIC COMMENT PERIOD**

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## VIII. DISCUSSION ITEMS / OFFICIAL COMMUNICATIONS

1.	Ordinance: Amend Chapter 110 Construction Codes, Uniform Section 110-4 Site Plan Review for Detached Single Family Dwellings
2.	Ordinance: Route 23 Cannabis Establishment Overlay Zone
3.	Ordinance: Accessory Structure in the Front Yard
4.	41 Kinswood: Request for Retaining Wall in R.O.W.

## IX. ACTION ITEMS – FINANCE MATTERS

*\*\*Notice of this public hearing for the 2022 Municipal Budget was published in the Herald News on April 12, 2022. The Governing Body will open the meeting to the public to speak on the budget only\*\**

### 1) **Ordinance No. 2022 - 020**

Ordinance of the Township of West Milford, County of Passaic State of New Jersey to Exceed the Calendar Year 2022 Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)

*\*\*This Ordinance was introduced on April 6, 2022 and the Notice of Public Hearing was published in the Herald News on April 12, 2022. The Governing Body will open the meeting to the public to speak on this Ordinance only\*\**

### 2) **Ordinance No. 2022 - 021**

Ordinance Providing for the Improvement of Various Roads In and By the Township of West Milford, in the County of Passaic, New Jersey Appropriating \$1,500,000 Therefor, Directing a Special Assessment of Part of the Cost Thereof, and Authorizing the Issuance of \$1,428,000 Bonds or Notes of the Township for Financing the Same

*\*\*This Ordinance was introduced on April 6, 2022 and the Notice of Public Hearing was published in the Herald News on April 12, 2022. The Governing Body will open the meeting to the public to speak on this Ordinance only\*\**

### 3) **Ordinance No. 2022 - 022**

Bond Ordinance Appropriating \$5,432,000 and Authorizing the Issuance of \$4,857,000 Bonds or Notes of the Township for Various Improvements or Purposes Authorized to the Undertaken by the Township of West Milford, in the County of Passaic, New Jersey

*\*\*This Ordinance was introduced on April 6, 2022 and the Notice of Public Hearing was published in the Herald News on April 12, 2022. The Governing Body will open the meeting to the public to speak on this Ordinance only\*\**

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- 4) **Resolution No. 2022 – 178**  
Resolution of the Township of West Milford, County of Passaic, State of New Jersey Authorizing the Adoption of the 2022 Municipal Budget
- 5) **Resolution No. 2022 – 179**  
Resolution of the Township of West Milford, County of Passaic, State of New Jersey Authorizing the Adoption of the 2022 Solid Waste Budget

## **X. PUBLIC COMMENTS**

## **XI. COUNCIL COMMENTS**

## **XII. NEW BUSINESS INTRODUCTION OF ORDINANCES, RESOLUTIONS**

- 1) **Ordinance No. 2022 – 024**  
Ordinance of the Township of West Milford, County of Passaic, State of New Jersey Amending Chapter 135 “Fees & Costs” section 135-2 “Department of Community Services and Recreation” within the Code of the Township of West Milford

*\*\*Second reading and public hearing for this Ordinance is set for the Regular/ Workshop Meeting of the Township Council scheduled for June 8, 2022. Notice of this public hearing shall be published in the Herald News on or about May 10, 2022\*\**

- 2) **Ordinance No. 2022 – 025**  
Ordinance of the Township of West Milford, County of Passaic, State of New Jersey Amending Chapter 135 “Fees and Costs” to add a new Section 135-42 Entitled “Fees and Special Service Charges” Under the New Jersey Open Public Records Act (OPRA) within the Township Code

*\*\*Second reading and public hearing for this Ordinance is set for the Regular/ Workshop Meeting of the Township Council scheduled for June 8, 2022. Notice of this public hearing shall be published in the Herald News on or about May 10, 2022\*\**

- 3) **Resolution No. 2022 – 180**  
Resolution of the Township of West Milford, County of Passaic, State of New Jersey Authorizing the Award of a Non-Fair and Open Professional Services Contract without Competitive Bidding to Ferriero Engineering, Inc. for Engineering Services of the Annex Building Individual Subsurface Sewage Disposal System

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**4) Resolution No. 2022 – 181**

Resolution of the Township of West Milford, County of Passaic, State of New Jersey Amending Resolution 2021-201 Authorizing Leasing of a Vactor Combination Sewer Cleaner through Sourcewell National Cooperative Contract #122017-FSC through Jack Doheny Company with Payments to Santander Bank N.A.

**5) Resolution No. 2022 – 182**

Resolution of the Township of West Milford, County of Passaic, State of New Jersey Authorizing the Submission of a Grant Application for the West Milford Municipal Alliance Committee for DMHAS Grant Funding for the West Milford Alliance Grant

**6) Resolution No. 2022 - 183**

Resolution of the Township of West Milford, County of Passaic, State of New Jersey Authorizing the Lending of a Vehicle from the Township of West Milford to Prospect Park Volunteer Fire Department

**XIII. CONSENT AGENDA**

**Resolution No. 2022 – 184**

Resolution Authorizing Passage of Consent Agenda

**Resolutions Included in the Consent Agenda**

- a) **2022-185** – Refund of Recreation Fees
- b) **2022-186** – Refund of Overpayment
- c) **2022-187** – Cancellation of Outstanding Checks
- d) **2022-188** – Rescind Petty Cash Funds Bubbling Springs Concession
- e) **2022-189** – Change Petty Cash Fund Community Services & Recreation
- f) **2022-190** – Cancel Appropriation Grant Balances
- g) **2022-191** – Cancel Grant Balances

**XIV. APPROVAL OF EXPENDITURES**

**Resolution No. 2022 – 192**

Resolution Approving the Payment of Bills

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## **XV. REPORTS OF MAYOR, COUNCIL MEMBERS, ADMINISTRATOR, AND ATTORNEY**

- a. Mayor
- b. Councilman Goodsir  
Councilman Gross  
Councilman Marsden  
Councilwoman Erik  
Councilman Chazukow  
Councilwoman Lichtenberg
- c. Administrator
- d. Attorney

## **XVI. APPOINTMENTS AND RESIGNATIONS**

- None

## **XVII. ADJOURNMENT**

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