

**Township of West Milford  
ENVIRONMENTAL COMMISSION**

**MINUTES**

**FEBRUARY 3, 2014**

The February 3, 2014 Regular Meeting of the Township of West Milford Environmental Commission was called to order at 7:31 p.m. with a reading of the Legal Notice.

**ROLL CALL:**        Present: Timothy Dalton, Gary Oppenheimer, Thomas Tamayne, Don Weise, Alternate Lucas Slott, Chairman Stephen Sangle.

Absent: Andrew Abdul, Douglas Ott, Jennifer Easterbrook.

Also Present: Councilman Lou Signorino, Bernie Stapleton, Pat Restaino.

Chairman Stephen Sangle requested Luke Slott to sit in for Douglas Ott and advised that a quorum was present to conduct this meeting.

**PRESENTATIONS**

**Princeton Hydro 2007 GWL NPS 319(h) Grant** - Chairman Stephen Sangle advised that Dr. Fred Lubnow of Princeton Hydro would not be present at the Environmental Commission meeting, but he provided an update via email and advised that he planned to attend the March Environmental Commission meeting. Chairman Sangle also noted that Dr. Lubnow planned to explore the next round of grants for additional projects that would protect Greenwood Lake and Newark Watershed. The following is the update provided by Dr. Lubnow:

“The second set of stormwater projects were completed last fall and included installation of a manufactured treatment device (MTD) and establishment of a vegetated filter strip (Durant Road), installation of a second MTD (Adelaide Terrace) and the installation of a Filterra stormwater unit at the intersection of Reidy Place and Millington Avenue.

The only work left to complete is the installation of permanent pavement, which can't be done until early spring. Therefore, the Township and Princeton Hydro requested (and received) a three-month extension for the grant. Thus, as soon as the weather permits, the final paving will be complete.

Meanwhile we are conducting our analysis of the amount of phosphorus that has been removed from Greenwood Lake through the stormwater work, State banning of phosphorus fertilizers, and the implementation of the septic management plan. I will present these results at the March meeting.”

**Americorps Watershed Ambassador 2013-2014 - Thalya Reyes** – Ms. Reyes introduced herself as “Tillie” to the Commission and advised that she is under the supervision of Passaic County Open Space Coordinator Kathleen Caren, but the program is administered by the NJDEP. She reviewed her qualifications, including a BA from Rowan University, with a major in Environmental Studies and a Minor in Geography and GIS. She noted that, as a student, she was involved in a project that categorized trees on the campus, and her main interests are water resources and urban farming. The Watershed Ambassadors program encourages relationships between community volunteers to monitor the water in the community using state and federally approved visual and biological monitoring methods. Ms. Reyes advised the Commission that she was seeking support for Americorp Week in which she would focus on illegal dumping, with clean up projects in the Ramapo Mountain area and Long Pond State Park. She provided her contact information and would email additional information about the scheduled dates for clean up efforts that will take place between March 8 to 16 at Stag Hill, Ringwood Manor, and Long Pond Ironworks. Chairman Sangle advised Ms. Reyes to contact Ron Farr, the Commission’s consultant regarding the Reforestation grant project.

**Councilman Lou Signorino – Greenwood Lake Issues** – Councilman Signorino advised the Commission that he was attending this meeting to seek information regarding several environmental concerns in the Township, specifically regarding Greenwood Lake. He noted that Greenwood Lake appears neglected and does not seem to improve, and was trying to elicit information on the development of a short or long term plan for improved water quality and weed control. Besides a plan that would create a better habitat for fish and wildlife, Councilman Signorino observed that there have been discussions by residents and various entities proposing a revival of various recreational activities on the lake. He also noted that during recent drawdowns of Greenwood Lake, numerous types of debris were discovered, for which he was exploring clean up efforts. He

inquired about the use of chemicals for controlling the weeds, although he was unsure of the environmental impact of using chemicals in the lake. Councilman Signorino requested the Environmental Commission to consider assisting with clean up efforts of Greenwood Lake, as well as the best method for improving the lake quality.

Chairman Sangle suggested that Councilman Signorino and the Township Council encourage interest and participation in whatever they plan to do with the lake, and he recommended that appropriate appointees should be made to committees or groups that would be the most effective. He noted the current Environmental Commissioners who are liaisons or contacts for various environmental matters: Doug Ott – Planning Board, Trails Master Plan; Luke Slott – Tennessee Gas Pipeline, Trails Master Plan; Andy Abdul – Lakes Committee; Tim Dalton and Don Weise – Trails Master Plan; Tom Tamayne – Contaminated Sites, Sustainable Subcommittee; Jennifer Easterbrook – Sustainable Subcommittee, assisting with Sustainable Jersey grants. Councilman Signorino expressed his appreciation to the Environmental Commission and thanked them for abiding by the Council recommendations regarding a recent grant application. Chairman Sangle noted that if Greenwood Lake was not getting healthier, perhaps the Council could consider a committee to research various strategies that would be best for the residents, the lake, and the environment. He further noted that it is generally known that weed harvesting/cutting creates more weeds, and using certain chemicals can affect the fish and wildlife. Commissioner Gary Oppenheimer commented that the New Jersey portion of Greenwood Lake is very shallow, and although “dredging” seems like an environmental nightmare, the deeper the lake, the less problems with weeds; debris in the lake could also be addressed with dredging. Chairman Sangle made a reference to Pinecliff Lake and the dredging that was completed to make the lake deeper. For Greenwood Lake, he preferred to use the term de-silting since numerous tree stumps and silt are present. He also noted that with dredging, silt may be removed, and the lake could be made deeper, but there was always the concern about destroying the lakebed. Commissioner Tom Tamayne observed that Kampfe Lake in nearby Bloomingdale was dredged and the project took years to complete. Chairman Sangle explained the process for testing a lake to determine if dredging is appropriate, noting that core samples must be taken and analyzed. He suggested removal of silt and debris as an alternative. It was noted by the Commissioners that the Township or State would not be able to afford the expense involved with dredging or de-silting, and Chairman Sangle suggested that grants might be available to determine the feasibility of a plan. Initially, he advised, a plan would have to be developed with the help of a grant, i.e. Trails Master Plan, then the Township could explore grants for implementation of the plan. Chairman Sangle opined that if the Greenwood Lake Bi-State Commission had a separate Committee to sort through the information, this would assist in the effort towards a possible solution to the health of Greenwood Lake. He then suggested that several Environmental Commissioners could be included in this advisory Committee to the Greenwood Lake Bi-State Commission. Councilman Signorino noted that the GWL Commission was limited with what they could do, and they have taken the responsibility for the weed harvesting, but he was not sure that this was the most effective way of controlling the weeds in Greenwood Lake. He expressed the Township’s desire to facilitate clean up of the West Milford portion of the lake, but does not want to conflict with the GWL Commission’s efforts. Commissioner Luke Slott noted that the southern end of the lake appeared to be a massive dumping ground for various debris, and planned to assemble volunteers for clean up of the debris during the next draw down.

Councilman Signorino continued his discussion with the Commission, noting that over the years, the Township has assumed that the GWL Commission was taking care of the essential business and the Township provided a portion of the funds for the weed harvesting. The Township would like to have a more proactive role in the health of Greenwood Lake, and Councilman Signorino suggested that there might be other means available than just allotting \$10,000. for weed harvesting each year. He noted that he did not want the harvesting done this year unless it could be done effectively, and preferred that a plan be developed for the long term control of the lake weeds. Mr. Slott recalled a discussion about the option of boat fees, and Councilman Signorino responded that the residents were not in favor of this to help with the de-silting or weed control. Clint Smith, the NJDEP appointee to the GWL Commission, commented that it would not be feasible to fund much by incurring boat fees on users of the lake. Chairman Sangle stated that if the Township Council and the GWL Commission need help or assistance, the Environmental Commission would do what they could. Commissioner Gary Oppenheimer inquired if the Army Corps of Engineers had been contacted to assist since this was a bi-state lake, adding that they have assisted with the Hudson River issues, and suggested that someone reach out to them. Bernie Stapleton, former Environmental Commissioner, commented that the late Ella Fillipone had contacted them on behalf of the Passaic and Pequannock River Coalitions. Chairman Sangle advised that if this is addressed as a Township issue, rather than a Greenwood Lake issue, resources could be

compiled and fund availability could be assessed. He suggested that Dr. Fred Lubnow of Princeton Hydro may be aware of grants that could be available, adding that the last 319h grant was used for installing devices to filter stormwater near Greenwood Lake. If de-silting is a viable option, Clint Smith inquired where the silt would be taken when it is removed. Chairman Sangle reported that he observed some of the NJ Meadowlands construction, and noted that the process included dikes being built, with water and silt pumped into pipes and the mixed with sand. It had been suggested that the refiltered soil could be returned to Greenwood Lake, but that would have to be researched, if it is an option.

Chairman Sangle invited Councilman Lou Signorino to the March Environmental Commission meeting when Dr. Fred Lubnow planned to be present, and they could discuss possible options. He emphasized that the Environmental Commission did not want to interfere in any way with the operation of the Greenwood Lake Bi-State Commission, but suggested that if the Township Council consented to form a separate committee, several members of the Environmental Commission could be included on the committee, or they could act as liaisons. Councilman Signorino expressed his desire for the GWL Commission to be a viable organization, and he wanted to confirm the Environmental Commission's willingness to assist them. The Commissioners concurred that they would do whatever they were directed to do for the benefit of the Township.

**Weaver Road Property - Open Space** – Chairman Sangle advised that the Township was provided an opportunity to purchase approximately 100 acres on Weaver Road, which is adjacent to NJDEP property and the Highlands Trail. He noted that, at a recent meeting of the Open Space Committee, the Recreation Dept. supported the property purchase for recreational use, in addition to its value for environmental purposes. The property is farm assessed and taxes paid to the Township are only \$500. per year. Chairman Sangle observed that the property contains several scenic vistas and would connect several trails in the vicinity. Commissioner Don Weise reported that there are loop trails within the two properties that are underutilized since there is limited parking available, and he had some difficulty locating the property, but once a parking area is created, there will be access to the Highlands Trail. The Highlands Trail, he noted, is comparable to the Appalachian Trail, and is federally designated, with the longest stretch in West Milford. The West Milford portion begins at the Rt. 23 Bridge at Canistear, through Newark Watershed property, across Clinton Road, into the Echo Lake section of the Township, crossing Macopin to Maple Road and into Norvin Green State Park. Although it is a long distance trail, this section is underutilized since little or no parking is available. He also noted that the Weaver Road property has good dirt roads that are popular with hunters. Chairman Sangle advised that Linda Glosinsky of the Land Conservancy has provided a time line for the Township to qualify for grant funds and will continue to work towards the acquisition. Councilman Signorino commented that it was good for the Township that the property will serve many groups and uses.

**Road De-icing - Bernie Stapleton** – Bernie Stapleton, resident and former Environmental Commissioner, and Pat Restaino, resident, were present at the Environmental Commission meeting seeking support from the Commission for a road de-icing program that would include the use of salt brine. The Commission was provided informational material regarding use of the product in several surrounding towns. Mr. Restaino reported that he began his research after observing brine being used on Rt. 23, and was aware of the concerns with the use of grits and salt on Township Roads, as well as straight salt on County roads. Mr. Stapleton commented that testing of Belchers Creek indicated that no elevated sodium levels were present from the use of salt and the use of brine required the proper application and timing. Mr. Restaino reviewed the brine process, noting that 23% of salt is mixed with water, with calcium chloride used sparingly in extremely cold temperatures. Roads are treated with brine 48 to 72 hours prior to snow or ice events, and it is used to prevent the snow from binding on the roads, making plowing more effective. He noted that it is utilized in the Midwest, with Iowa using brine exclusively, adding the nearby towns that use brine to treat the roads are Oakland, Butler, Pequannock and Boonton. Mr. Restaino stated that the purpose of this informational presentation was to seek support for the Township to dedicate a small test area in West Milford to determine the effectiveness of the brine. He stated that Butler has offered to treat a test area at no cost, and Oakland offered to sell the Township a brine mix at their cost. Mr. Restaino observed that some towns in Bergen County have shared tanks for the brine, and he was unable to locate any other town that used grits to treat snowy or icy roads. Commissioner Gary Oppenheimer commented about a study that stated brine mixture is corrosive to bridge structures, and Mr. Restaino responded that Passaic County use straight salt on their roads and bridges, but the use of brine would use less salt, and essentially, have less corrosive effects. Mr. Stapleton commented that grits create a dangerous condition, do not melt snow, cannot give traction, and accumulate on the roads, in addition to using more salt when mixed with the grits. Mr. Restaino acknowledged that the West Milford

D.P.W. does a great job taking care of the roads, but use of brine would be a 25% cost savings over the salt, not including the savings from not having to use a machine for the grit clean up each spring, as well as the storm drain cleaning from accumulated grits.

Councilman Signorino advised that he was a liaison to the DPW, and noted that brine use was discussed in the past, but the Township did not currently have a DPW Supervisor to consult with on this matter. In the past, he observed, the Township often did not have an operable sweeper and vacuum for the grit clean up. He wondered whether brine is the best solution, although he acknowledged being approached by residents about the grit problem on the roads. Mr. Restaino requested that a representative from the Engineering Dept. contact other towns for information about the use of brine. Councilman Signorino stated that it may be beneficial for the Township to do a pilot program, especially if a neighboring town would be willing to assist with lending a small supply to us. Commissioner Don Weise suggested that a test program be run on roads that have bike paths since bikers have safety issues with the grits that accumulate along the roadways. Councilman Signorino inquired about the safety of the brine product, and Mr. Stapleton responded that the brine is merely 25% salt. Mr. Restaino requested that Councilman Signorino report to the Council about the discussion and share the information with the D.P.W. Chairman Sangle noted that it is worth it for the Council to consider a pilot program on the use of brine, and thanked Bernie Stapleton and Pat Restaino for their input at this meeting.

### **APPLICATIONS FOR REVIEW**

#### **RICHARD BAUER**

#### **Bulk Variance #ZB-11-13-10**

Block 9705; Lot 1

13 Sussex Drive; R-1 Zone

**Seeking:** Bulk Variance relief for the following: front yard setback with 35 ft required, 41.5 ft existing, and 29.6 ft proposed; building coverage with 10% required, 9.6% existing, and 12.3% proposed, for an addition to an existing single family residence.

Chairman Sangle advised that, following a review of the application by Commissioner Tom Tamayne, it did not appear that the proposed addition would be a matter of environmental concern. The Commission suggested that the applicant consider the use of rain barrels or other devices to handle the stormwater from the increased roof surface. It was noted that the residence has MUA sewer and water.

### **GRANT MANAGEMENT AND STATUS REVIEW**

**2010 ANJEC Smart Growth Planning Grant-Trails Master Plan:** Tim Dalton advised that he had been ill, and Doug Ott was absent, so they did not have an update on the Trails MP project. Luke Slott commented that additional information was supposed to be sent to the Commission's consultant, Joanna Slagle, for updating. Chairman Sangle noted that the trails plan would include information for future implementation, and preparation of a guide for residents. Mr. Slott advised that there were more than 80 trails included in the plan and they have been compiling information on parking and special features of the trails. He also noted that some of the trails may be used as safe routes to schools and parks. Tim Dalton commented that the database that was created contains information that allows input for grants and projects. Chairman Sangle observed that another trail near Bald Eagle Village, the proposed Emerald Trail, was fairly flat and has potential as an accessible trail for people with disabilities.

**NJDEP Green Comm.\$3000.00 Grant for Community Forestry Management Plan:** Chairman Sangle reported that Ron Farr advised that he would have an updated draft of the Community Forestry Management Plan at the next Commission meeting in March.

**NJDEP NNL Reforestation Grant - \$620,197.00:** Chairman Sangle advised that the reforestation project was conditioned on the establishment of the C.F.M.P. He suggested that the Council be apprised of the pending reforestation project, and requested suggestions on the placement of trees, adding that some of the \$600,000. in trees may be used as streetscape features. Councilman Signorino responded that he would bring this subject up at a Council meeting.

### **ON GOING BUSINESS**

**Lakes Committee:** No update at this time.

**Open Space Committee:** The Weaver Road property as possible open space acquisition was discussed earlier in the meeting.

**Environmental Contamination Issues:** Tom Tamayne reported that he was receiving emails from the secretary in the Health Dept. and he will develop a report for the next meeting on contaminated sites.

**Green Team–Sustainable Jersey:** Tim Dalton reported about the webinar for Sustainable Jersey, and advised that updates to the S.J. website can be made by people on the EC's Sustainable Subcommittee, allowing easier access for updating. He noted that the webinar was very helpful and offered practical advise.

Chairman Sangle requested Commissioners Jennifer Easterbrook, Luke Slott, Tom Tamayne, and Tim Dalton to be the EC's representatives on the Green Team-Sustainable Subcommittee, with Jennifer Easterbrook at the helm in coordinating the recertification process. Tim Dalton noted that the deadline for recertification submission was June 2014, and Tom Tamayne suggested that other members of the Green Team-Sustainable Subcommittee watch the webinar. Don Weise inquired if it were possible to go from Bronze to Silver status, and Mr. Dalton suggested that the Commissioners check into projects and programs that may help with the recertification for the Silver level. Mr. Tamayne advised that the Green Team-Sustainable Subcommittee met on the last Tuesday of the month at 7:30 p.m. at the Hillcrest Community Center and would like to continue with that date for the remainder of the year.

Thalya (Tillie) Reyes commented that she attended a recent program on Sustainable Jersey and noted the numerous grants available for the schools, adding that the local schools are interested in becoming certified. She advised that she would attend the next Sustainable Subcommittee meeting for the Township.

#### **NEW OR CURRENT BUSINESS**

- Don Weise advised that there was a new edition of a Trails Map from the NY-NJ Trail Conference that covers most of the trails in West Milford.
- Autumn Lights – The Commission discussed various groups who may be interested in joining with the Green Team at Autumn Lights. The discussion also included holding a Green Fest at the site during Autumn Lights, with numerous local organizations situated in one location. The Secretary advised that if several groups were interested in sharing or combining spaces, that the information would have to be coordinated with the Autumn Lights organizers to allow ample space for the various activities. Tim Dalton would follow up with Rocky Hazelman, coordinator of Autumn Lights.

#### **MINUTES**

The Minutes for the October 7, 2013 Environmental Commission meeting were approved on a motion by Tim Dalton and a second by Luke Slott. The Minutes for the November 4, 2013 Environmental Commission meeting were approved on a motion by Luke Slott and a second by Tom Tamayne.

#### **CORRESPONDENCE RECEIVED** – *The following correspondence was reviewed by the Commission and filed:*

##### **Highlands Water Protection And Planning Act Correspondence**

1. Notice from Conklin Associates, dated December 17, 2013, advising of a Highlands Applicability Determination application being submitted for 99 Long Pond Road, Block 4106; Lot 1 regarding the subdivision of the referenced property for residential development.

##### **NJ Department of Environmental Protection Correspondence**

1. Notice of a Treatment Works Permit Approval #13-0383, dated January 24, 2014, from the NJDEP regarding the construction and operation of a subsurface wastewater disposal system to serve the existing Bubbling Springs Park, Macopin Road, West Milford, with an expiration date of 01-16-2016.

2. Notice dated January 20, 2014 of an updated Receptor Evaluation Form being submitted by LAN Associates to the NJDEP for the Village Garage, 101 Otterhole Road, PI #010167, Case Tracking # 00-01-27-1626-04, regarding site remediation.

3. Notification dated January 16, 2014 received from MAP Engineering regarding the submission of a GP#25 application to the NJDEP for Block 7902; Lot 1, 1990 Macopin Road, for an alteration to a malfunctioning individual subsurface septic system in a Freshwater Wetlands Transition Area.
4. Notice received December 26, 2013 from PK Environmental advising of an application to the NJDEP for a Freshwater Wetlands Transition Area Waiver Averaging Plan and a General Permit #2 for Donald and Kathleen Davies regarding the construction of a proposed single-family residence on a 6.84 acre property at Block 5003; Lot 9, 70 Rockburn Pass.
5. Notification and copy of a Groundwater Remedial Investigation Report submitted to the NJDEP by LAN Associates, dated January 6, 2014, for the West Milford Board of Education Bus Depot, 51 Highlander Drive, Block 20203; Lot 13, PI #031446, Case Tracking #98-07-31-1457-31, regarding site remediation for the contamination of groundwater and soil following the removal in 1998 of one 6,000 gal gasoline UST and one 10,000 gal diesel UST. Areas of concern are groundwater, surface water, and wetlands; contaminants of concern are BTEX, PCE, Napthalene.
6. No Further Action Covenant Not To Sue letter received from the NJDEP, received December 16, 2013, regarding the removal of a 550 gallon #2 heating oil UGST for 211 Point Breeze Drive, Block 2601; Lot 38.
7. Notice from the NJDEP, dated December 16, 2014, regarding the City of Newark, advising that a review of the 2012 Inspection Reports from Civil Dynamics, Inc. found the Cedar Pond Dam (NJDEP File #22-240) and Hanks Pond Dam (NJDEP File # 22-242) in Unsatisfactory Condition, with improvements and repairs necessary. The notice further orders the City of Newark to provide an action plan to make the dams safe within 10 days of receipt of the letter, and to take immediate action to ensure that the dams remain safe until permanent repairs or modifications are made.
8. Notice from the NJDEP, dated December 16, 2014, regarding the City of Newark, advising that a review of the 2012 Inspection Reports from Civil Dynamics, Inc. found the Cotters Brook Diversion Dam (NJDEP File #22-39) in Poor Condition with maintenance, repairs and studies necessary, and Macopin Reservoir Dam (NJDEP File # 22-69) in Satisfactory Condition with maintenance and studies necessary, with the inspection dates and studies due in 2015 and 2017.
9. Notice from the NJDEP, dated January 9, 2014, to the Township of West Milford regarding Nosenzo Pond Dam (NJDEP #22-241), advising that the 2013 inspection report from Civil Dynamics, Inc. found the dam to be in Satisfactory condition, with maintenance and repairs necessary, and also advising that maintenance must be completed, and associated documents submitted by December 1, 2014, with an updated EAP by March 31, 2014.
10. Request from the Township of West Milford to the NJDEP, dated January 9, 2014, for a No-Cost Time Extension on SFY07 Non Point Source Pollution Grant to Initiate Stormwater Implementation Projects To Reduce Phosphorous Load Entering Greenwood Lake.
11. Treatment Works Approval Application, dated January 6, 2014, received for Lobosco Single Family home, Vine Ave. and Ridge Road, Block 5603; Lots 2.01 and 2.02 for the installation of a subsurface septic disposal system.
12. Notice from Houser Engineering, dated January 9, 2014, advising of an application for a Treatment Works Approval and On-Site Sewage disposal System Alteration for Storms Island, Block 4404; Lots 4.02, 10, 14, 15, 16.
13. Response Action Outcome notice, dated January 6, 2014, received from Kleinfelder advising that the remediation of the area of concern has been completed at 4 Marshall Hill Road, Block 5701; Lot 3, formerly Exxon Facility #35139.

### **Correspondence**

1. Copy of correspondence from the West Milford Health Dept., dated December 13, 2013, to Helping People Help Themselves, advising of a Warning Notice for Non-Approved Camping at Destiny's Gate, 441-445 Morsetown Road, Block 5301; Lots 39, 40.

2. Notification from the Passaic County Planning Board, dated December 10, 2013, advising that they are continuing to withhold final approval for the Twins Realty Group Site Plan, Block 3906; Lots 9 & 10 and Block 6002; Lot 39.01, 937 Burnt Meadow Road, pending receipt of the Permit by Rule Applicability Determination from the NJDEP.
3. Correspondence from the NY/NJ Trail Conference advising of the 11<sup>th</sup> edition of the North Jersey Trails map set for \$9.95.
4. Invitation from local 6<sup>th</sup> grade student Sophie Pilaar to attend screening of film “Plastic Paradise” at AMC Theaters in Rockaway, NJ on Feb. 6, 2014 as part of her Learning Unlimited course work on social awareness; registration required by Jan. 30, 2014.
5. Notice from Sustainable Jersey advising that the Township of West Milford’s Sustainable Jersey Certification will expire on December 31, 2014, and to avoid a lapse in certification, application for re-certification must be submitted by June 8, 2014. Information for free Webinars on re-certification process to take place on Jan 28 & 30, 2014, as well as an outline of the June 2014 Certification Cycle was provided.
6. ANJEC News, January 9, 2014 via email.
7. Pequannock Post, February 2014.

**PUBLIC COMMENTS** – Councilman Signorino thanked the Commission for their efforts on behalf of the Township and residents of West Milford. He noted that his main purpose was to address some of the concerns from residents about Greenwood Lake, and he appreciated the Environmental Commission’s offer of assistance for the GWL Commission.

**ADJOURNMENT**

With no further business to come before the Environmental Commission, the February 3, 2014 meeting was **adjourned** at **9:20 p.m.** on a **motion** by Chairman Sangle and a **second** by Tim Dalton.

Approved: June 2, 2014

Respectfully submitted,

Tonya E. Cubby, Secretary