

**TOWNSHIP OF WEST MILFORD
PLANNING BOARD
MINUTES**

January 7, 2021

**REORGANIZATION MEETING
VIRTUAL MEETING VIA ZOOM**

The Secretary to Boards and Commissions, Tonya Cubby, opened the January 7, 2021 Reorganization Meeting of the West Milford Planning Board at **7:00 p.m.** with the reading of the Legal Notice followed by the Pledge of Allegiance.

ADMINISTER OATHS TO NEW/RE-APPOINTED MEMBERS

The following were appointed by the Governing Body to serve on the West Milford Planning Board at the Township Council Reorganization meeting held on January 6, 2021: Councilman Warren Gross, Class III Council Member. Glenn Wenzel, Class II Township Official will be appointed at the January 20, 2021 meeting of the Governing Body. The position for Alternate #2 Class IV will be determined at the January 20, 2021 Governing Body meeting.

ROLL CALL

Present: Steven Castronova, Linda Connolly, Christopher Garcia, Robert Nolan, James Rogers, Geoffrey Syme, Glenn Wenzel, Alt #1 Michael DeJohn.

Absent: Councilwoman Ada Erik, Councilman Warren Gross

Michael DeJohn was requested to sit in for one of the absent Board members.

REORGANIZATION

The following appointments were made for the period ending December 31, 2021 or until the appointments made at the next Reorganization Meeting of the West Milford Planning Board:

APPOINTMENT OF CHAIRMAN

Motion by Steven Castronova to nominate **Christopher Garcia** for the position of Chairman of the Planning Board, with a **second** by Geoffrey Syme.

There being no other nominations, a **motion** was made by Robert Nolan, with a **second** by Geoffrey Syme, to close and confirm the nomination for **Christopher Garcia** as Chairman of the Planning Board.

Motion by Steven Castronova, with a **second** by Robert Nolan to approve the appointment of **Christopher Garcia** as Chairman of the Planning Board. With all members present voting in the affirmative by a roll call vote, the appointment of **Christopher Garcia** as Chairman was **approved by unanimous consent** of the Board.

Chairman Christopher Garcia assumed the Chair and presided over the remainder of the meeting.

APPOINTMENT OF VICE CHAIRMAN

Motion by Steven Castronova to nominate **Geoffrey Syme** for the position of Vice Chairman of the Planning Board, with a **second** by Jim Rogers.

There being no other nominations, a **motion** was made by Robert Nolan, with a **second** by Steven Castronova, to close and confirm the nomination for the position of Vice Chairman of the Planning Board.

Motion by Jim Rogers, with a **second** by Robert Nolan to approve **Geoffrey Syme** as Vice Chairman of the Planning Board. With all members present voting in the affirmative by a roll call vote, the appointment of **Geoffrey Syme** as Vice Chairman was **approved by unanimous consent** of the Board.

APPOINTMENT OF SECRETARY

Motion by Steven Castronova, with a **second** by Geoffrey Syme, to appoint **Tonya Cubby** for the position of Secretary of the Planning Board.

There being no other nominations, a **motion** by Robert Nolan, with a **second** by Steven Castronova, to approve the appointment for the position of Planning Board Secretary. With all members present voting in the affirmative by a roll call vote, the appointment of Tonya Cubby as Secretary of the Planning Board Secretary was **approved by unanimous consent** of the Board.

APPOINTMENT OF SUB-COMMITTEES

Chairman Christopher Garcia requested Board members to indicate their interest in serving on the various committees of the Planning Board, and with a consensus of the Board, the following members were appointed by the Chairman for 2021:

- Site Plan Committee:** No Appointments at this time.
- Ordinance Committee:** Steven Castronova, Linda Connolly, Glenn Wenzel, and Chairman Christopher Garcia.
- Master Plan Committee:** Councilman Warren Gross, James Rogers, Geoffrey Syme, and Chairman Christopher Garcia.
- Design Standards Committee:** Steven Castronova, Michael DeJohn, Councilman Warren Gross, and Chairman Christopher Garcia.

The appointments of the aforementioned Board members to the various subcommittees were **approved by unanimous consent of the Board.**

PLANNING BOARD ATTORNEY

The Chairman announced the appointment of Planning Board Attorney:

Motion by Steven Castronova to appoint **Thomas Germinario, Esq.** for Planning Board Attorney, with a **second** by Geoffrey Syme.

With all members present voting in the affirmative by a roll call vote on a **motion** by Steven Castronova, with a **second** by Geoffrey Syme, Thomas J. Germinario was **approved by unanimous consent** as Board Attorney for the Planning Board.

RESOLUTION NO. 2021-01

RATIFYING AND AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES TO THOMAS J. GERMINARIO, ESQ., AS PLANNING BOARD ATTORNEY

Resolution No. 2021-01 was **approved by unanimous consent** of the Board on a **motion** by Steven Castronova with a **second** by Geoffrey Syme.

PLANNING BOARD ENGINEER

The Chairman announced the appointment of Planning Board Engineer:

Motion made by Steven Castronova to appoint **Paul W. Ferriero and Ferriero Engineering Inc.** for Planning Board Engineer, with a **second** by Geoffrey Syme.

With all members present voting in the affirmative by a roll call vote on a **motion** by Steven Castronova, with a **second** by Geoffrey Syme, Paul Ferriero and Ferriero Engineering Inc. was **approved by unanimous consent** as Engineer for the Planning Board.

RESOLUTION NO. 2021-02

A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR THE POSITION OF PLANNING BOARD ENGINEER TO FERRIERO ENGINEERING INC.

Resolution No. 2021-02 was **approved by unanimous consent** of the Board on a **motion** by Steven Castronova with a **second** by Geoffrey Syme.

PLANNING BOARD PLANNER

The Chairman announced the appointment of Planning Board Planner:

Motion made by Steven Castronova to appoint **Jessica Caldwell and J. Caldwell & Associates LLC** for Planning Board Planner, with a **second** by Geoffrey Syme.

With all members present voting in the affirmative by a roll call vote on a **motion** by Steven Castronova, with a **second** by Geoffrey Syme, Jessica Caldwell of J Caldwell and Associates was **approved by unanimous consent** as Planning Board Planner.

RESOLUTION NO. 2021-03

A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR THE POSITION OF PLANNING BOARD PLANNER TO JESSICA CALDWELL AND J. CALDWELL & ASSOCIATES LLC.

Resolution No. 2021-03 was **approved by unanimous consent** of the Board on a **motion** by Steven Castronova with a **second** by Geoffrey Syme.

HYDROGEOLOGIC CONSULTANT

The Chairman announced the appointment of Board Hydrogeologic Consultant.

Motion by Steven Castronova to appoint **Matthew Mulhall** and **M2 Associates Inc.** as Planning Board Hydrogeologic Consultant, **seconded** by Geoffrey Syme.

With all members present voting in the affirmative by a roll call vote, the **motion** by Steven Castronova, with a **second** by Geoffrey Syme, for the appointment of Matthew Mulhall and M2 Associates as Planning Board Hydrogeological Consultant was **approved by unanimous consent** of the Board.

RESOLUTION NO. 2021-04

A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR HYDROGEOLOGIC SERVICES TO M2 ASSOCIATES INC.

Resolution No. 2021-04 was **approved by unanimous consent** by the Board on a **motion** by Steven Castronova with a **second** by Geoffrey Syme.

ADOPTION OF 2021 MEETING SCHEDULE

Chairman Christopher Garcia announced the adoption of the Planning Board Meeting Schedule for January 1, 2021 to December 31, 2021. These dates had been reviewed and approved by the Board at a prior Planning Board meeting. The 2021 Meeting Dates were **approved by unanimous consent** of the Board on a **motion** by Steven Castronova with a **second** by Geoffrey Syme.

DESIGNATION OF OFFICIAL NEWSPAPERS

Chairman Christopher Garcia announced the designation of the Herald News/Suburban Trends as the official newspapers of the Planning Board. On a **motion** by Steven Castronova, with a **second** by Geoffrey Syme, the Board **approved by unanimous consent** the designation of the aforementioned newspapers.

ADJOURNMENT

The 2021 Reorganization Meeting of the Township of West Milford Planning Board was **adjourned by unanimous consent** of the Board on a **motion** by Geoffrey Syme with a **second** by Jim Rogers, followed immediately by the Regular Meeting of the Planning Board.

Approved: February 25, 2021

Respectfully submitted by,

Tonya E. Cubby, Secretary