

**TOWNSHIP OF WEST MILFORD
PLANNING BOARD**

MINUTES

January 7, 2021

Regular Meeting
Virtual Meeting Via Zoom

Following the annual Reorganization meeting, Chairman Christopher Garcia opened the January 7, 2021 regular meeting of the West Milford Planning Board at 7:25 p.m.

ROLL CALL

Present: Steven Castronova, Linda Connolly, Michael DeJohn, Robert Nolan, James Rogers, Geoffrey Syme, Glenn Wenzel, Chairman Christopher Garcia.

Absent: Councilwoman Ada Erik, Councilman Warren Gross, Board Attorney Thomas J. Germinario, Board Engineer Paul Ferriero, Board Planner Jessica Caldwell.

Also Present: Alison Kopsco, J. Caldwell & Associates.

Michael DeJohn was requested to sit on the Board for one of the absent members, and Chairman Garcia advised that a quorum was present to hold this regular meeting.

PUBLIC PORTION

The public portion was opened by Chairman Christopher Garcia. With no members of the public wishing to address the Board, the public portion was **closed** on a **motion** by Robert Nolan with a **second** by Steven Castronova.

APPLICATIONS – None.

PENDING APPLICATIONS – None.

MEMORIALIZATIONS – None.

NEW OR ONGOING BUSINESS

Highlands Economic Development Study – Alison Kopsco from J. Caldwell & Associates provided a report to the Board regarding the Highlands Sustainable Economic Development Study. She noted that a sufficient number of resident/visitor responses had been received for the study, but she had received only 28 responses to the surveys from approximately 1000 businesses in the Township. The goal for the study is to obtain responses from 50 businesses, and if that number is not reached, she will contact businesses directly via phone calls. Chairman Christopher Garcia commented that he had secured a list of all the businesses in West Milford, and postcards will be mailed to the businesses to encourage use of the survey. In response to an inquiry by Geoffrey Syme with regard to the increase in number of businesses answering the survey from the prior month, Ms. Kopsco observed that the Board Chairman personally reached out to his contacts in several organizations and requested business owners to respond to the survey. Chairman Garcia added that he had contacted members of the Chamber of Commerce and the Rotary Club, as well use of social media platforms. Ms. Kopsco also noted that the announcement regarding the survey is on the website and WM77TV. She will compile the responses that are received and provide a report at the next Board meeting.

ORDINANCES FOR INTRODUCTION – None.

ORDINANCES REFERRED FROM COUNCIL – None.

BOARD PLANNER'S REPORT – None.

BOARD ATTORNEY'S REPORT – None.

BOARD ENGINEER'S REPORT – None.

MISCELLANEOUS

Invoices

The Board professional's invoices for the months of November and December 2020 were **unanimously approved** on a **motion** by Robert Nolan with a **second** by Steven Castronova.

MINUTES

The Minutes from the December 3, 2020 regular meeting were **approved** by the Board members who were present at that meeting, on a **motion** by Geoffrey Syme and a **second** by Linda Connolly, with Robert Nolan abstaining.

CORRESPONDENCE RECEIVED:

The following correspondence items were reviewed by the Board:

NJ Department of Environmental Protection Correspondence

1. Correspondence from PSE&G, dated December 14, 2020, advising that an application has been filed with the NJDEP for an Extension of a Freshwater Wetlands GP #1 for the PSE&G Natural Gas Distribution and Transmission Systems Rights of Way Maintenance in various New Jersey counties – File # 0000-05-0036.1, FWW 160001.
2. Correspondence from PSE&G, dated November 30, 2020, advising that an application has been filed with the NJDEP for an Extension of a Freshwater Wetlands GP #1 for the PSE&G Electric Overhead and Underground Transmission Systems Rights of Way Maintenance in various New Jersey counties – File # 0000-02-0031.2, FWW160001.
3. Response Action Outcome (RAO) received from Dewberry Engineers, dated December 18, 2020, for Orange Rockland Utilities Electrical Transformer Spill at 750 Westbrook Road, Block 4701; Lot 61, Preferred ID 698000; Communication Center # 20-03-09-0820-52, with remediation completed in compliance with the Administrative Requirements for the Remediation of Contaminated Sites (N.J.A.C. 7:26C).
4. Suspected Hazardous Substance Discharge Notification, NJDEP #20-12-18-1351-17, dated December 19, 2020, received for 80 Barnegat Road, Block 1208; Lot 15 regarding the removal of a 275 AST with clean up pending.
5. Notice from Kelly Hale, 6 Broadway, Block 11302; Lot 17, dated December 9, 2020, regarding an application submitted to the NJDEP for a GP #25 for a septic alteration.
6. Public Notification Form received from Dewberry Engineers, dated December 8, 2020, regarding 20 Taft Road, Block 1608; Lot 14, with respect to the discharge of dielectric transformer oil from a pole mounted transformer during a storm event on August 7, 2021. Site remediation activities have been initiated and are ongoing under the oversight of a LSRP.
7. Correspondence from the NJDEP – Division of Dam Safety & Flood Engineering, dated December 8, 2020, regarding Charlotteburg Dam, NJDEP Dam file #22-70, providing comments and recommendations on recently submitted documents from Civil Dynamics and GZA Geoenvironmental including a Hydrologic & Hydraulic Study and Stability Analysis of Charlotteburg Reservoir Dam and the Evaluation and Feasibility Study of the Bascule Gate at the Charlotteburg Reservoir Dam.
8. NJDEP Flood Hazard Area Verification Approval, dated November 25, 2020, regarding Tennessee Gas Pipeline, LLC, Block 4601; Lot 17, 960 Burnt Meadow Road, File # 1615-17-0004.2 LUP 200001, verifying the flood hazard area limits and riparian zone limits for Hewitt Brook and Hewitt Brook Tributary at the subject site.
9. NJDEP Flood Hazard Area Applicability Determination, dated December 8, 2020, File # 1615-17-0004.2 APD 200001, advising that the proposed Tennessee Gas Pipeline Co. Compressor Station 327 along Hewitt Brook and Hewitt Brook Tributary on Block 4601; Lot 17, 960 Burnt Meadow Road, qualifies for Flood Hazard Area Permit By Rule.

ADJOURNMENT

Prior to adjourning, the Board members reviewed the upcoming meeting dates and concurred that the January 28, 2021 meeting would be cancelled, and the next regular meeting would be held either on February 4 or February 25, 2021.

With no other matters to be brought before the Planning Board, Chairman Christopher Garcia **adjourned** the regular meeting of January 7, 2021 at 7:56 p.m. on a **motion** made by Robert Nolan with a **second** by Geoffrey Syme.

Approved: February 25, 2021

Respectfully submitted by

Tonya E. Cubby, Secretary