

Township of West Milford, New Jersey  
Governing Body  
**REORGANIZATION MEETING AGENDA**

January 6, 2021  
6:30 PM

Please take notice, that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and more specifically, N.J.S.A. 10:4-8(b) which authorizes the use of communications equipment to hold public meetings and in consideration of Executive Order 107 issued by Governor Murphy and guidance provided by the New Jersey Department of Community Affairs, Division of Local Government Services, the Township of West Milford does hereby notify the public that to protect the health, safety and welfare of our citizens, while ensuring the continued functioning of government, a telephonic Reorganization Meeting along with the public meeting in the Main Meeting Room of the West Milford Township Council will be held on January 6, 2021 at 6:30 p.m. Any member of the public who wishes to participate in this teleconference meeting, which will include a public comment portion, may do so by calling into the service number 1 (978) 990-5000 Access Code 424062# at the designated meeting time.

Instructions to access the meeting will be available on the Township of West Milford website at [www.westmilford.org](http://www.westmilford.org) Members of the public who are unable to utilize the access system due to a disability may submit written comments/questions by contacting the Municipal Clerk via email at [clerksoffice@westmilford.org](mailto:clerksoffice@westmilford.org) prior to the meeting, deadline to submit is January 6, 2021 at 2:30 p.m. email subject MUST READ – PUBLIC COMMENTS QUESTIONS which MUST INCLUDE the individual's name and address, in order to be considered and will be read into the record during the public comment portion of the meeting.

**MEETING**

Pursuant to the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-8) adequate notice of this Reorganization meeting was advertised in the Herald News in its issue of December 13, 2020 and December 27, 2020; copies were provided to The Record and posted on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits - located to the left, right, front and rear of this room - for use in case of an emergency. Thank you.

**I) PLEDGE OF ALLEGIANCE**

**II) ADMINISTRATION OF OATH**

- 1) - Councilman Michael Chazukow (January 1, 2021 - December 31, 2023)
- Councilman David Marsden (January 1, 2021 - December 31, 2023)

**III) ROLL CALL**

## REORGANIZATION MEETING AGENDA

### IV) ELECTION OF COUNCIL PRESIDENT

- 1) The Council shall nominate and elect a Council President

### V) CONSENT AGENDA & RESOLUTIONS

- 1) 2021-001 - Authorizing Passage of Special Consent Agenda for Resolutions 2021-002 thru 2021-022
- 2) 2021-002 - Resolution establishing protocols for nominations
- 3) Resolutions Re-establishing Committees and Making Staff Appointments
  - 2021-003 - Re-establishment of Autumn Lights Committee
  - 2021-004 - Re-establishment of Beautification/Recycling Task Force Committee
  - 2021-005 - Re-establishment of Fire Board of Review
  - 2021-006 - Re-establishment of the Heritage Committee
  - 2021-007 - Re-establishment of Municipal Alliance Committee (CASA)
  - 2021-008 - Re-establishment of Safety Committee
  - 2021-009 - Re-establishment of Shade Tree Advisory Committee
  - 2021-010 - Re-establishment of Stormwater Pollution Prevention Team
  - 2021-011 - Re-establishment of Emergency Management Council
- 4) Resolutions Pertaining to Policies and Financial-related Issues
  - 2021-012 - Annual Meeting Notice
  - 2021-013 - Signatures on Township Accounts
  - 2021-014 - Designating Official Newspapers for the Township of West Milford
  - 2021-015 - Establishing a Cash Management Plan
  - 2021-016 - Provide for the Hours of Collection of Taxes
  - 2021-017 - Rate of Interest to be Charged on Unpaid Taxes & Improvement Assessments
  - 2021-018 - Authorizing Certain Statutory Payments of Claims & Other Claims Regular in Nature
  - 2021-019 - Authorizing the CFO to Maintain a Petty Cash and Various Change Funds
  - 2021-020 - Release of Executive Session Minutes
  - 2021-021 - Best Practices Surplus Policy
  - 2021-022 - Affirm Civil Rights Policy

## REORGANIZATION MEETING AGENDA

### VI) APPOINTMENTS

- 1) Volunteer Fire Companies - Mayor with Advice & Consent of Council  
2020-023 - Appointment of Members to the Volunteer Fire Companies  
2021-024 - Appointment of Fire Commissioner
- 2) Professionals - As Required by Code - Mayor with Advice & Consent of Council  
2021-025 - Township Attorney  
2021-026 - Municipal Auditor  
2021-027 - Township Engineer  
2021-028 - Municipal Prosecutor  
2021-029 - Public Defender
- 3) Boards, Committees and Commissions  
\*The **Council** may make nominations from the floor for various boards, committees and commissions
  - *Americans with Disabilities Act Committee - Council Liaison*
  - *Autumn Lights Committee - Council Liaison*
  - *Autumn Lights Committee - Citizen Members*
  - *Beautification & Recycling Committee - Council Liaison*
  - *Beautification & Recycling Committee - Citizen Members*
  - *Building Standards Board - Council Liaison*
  - *Community Services & Recreation Committee - Council Liaison*
  - *Community Services & Recreation Committee - Citizen Members*
  - *Economic Development Commission - Council Liaison*
  - *Economic Development Commission - Local Business Representative, Citizen Members 5 & 6 & Alternate 2*
  - *Fire Department Board of Review - Council Liaison*
  - *Fire Chiefs Association - Council Liaison*
  - *Friends of Wallisch Homestead - Council Liaison*
  - *Greenwood Lake Bi-State Commission - Commissioners*
  - *Health Board Advisory - Citizen Member 3*
  - *Heritage Committee - Council Liaison*
  - *Heritage Committee - Citizen Members*
  - *Insurance Committee - Council Liaison*
  - *Insurance Committee - Citizen Members*
  - *Lakes Committee - Council Liaison*

## REORGANIZATION MEETING AGENDA

- *Municipal Alliance Committee (CASA) - Council Liaison*
- *Municipal Alliance Committee (CASA) -*
  - *4 Citizen Members*
  - *1 Business Representative*
  - *1 Civic/Volunteer Organization Representative*
  - *1 Health Care Professional*
  - *1 Media Representative*
  - *1 Member of an Organization Involved in reducing Substance Abuse*
  - *1 Religious / Fraternal Organization member*
  - *1 Senior Citizen Member*
- *Planning Board - Class III - Council Liaison*
- *Planning Board - Class IV Alternate 2*
- *Senior Citizen Advisory Committee - Council Liaison*
- *WM77 TV Commission - Council Liaisons (2)*
- *WM77 TV Commission - Citizen Members 3, 4*
- *Zoning Board of Adjustment - Citizen Member 5 & Alternate 2*

### 4) Boards, Committees and Commissions

\*The *Mayor* may announce appointments to various boards, committees and commissions

- *Environmental Commission - Citizen 2, 4, Alternate 2*
- *Historic Preservation Commission - Class C Alternate 1*
- *Library Board of Trustees - Citizen 5*
- *Planning Board - Class II Twp Official*

### 5) Miscellaneous Appointments

- 2021-030 - Appoint HIF Commissioner
- 2021-031 - Appoint JIF Commissioner & Safety Delegate
- 2021-032 - Appoint NJSEM Commissioner
- 2021-033 - Appoint Public Agency Compliance Officer
- 2021-034 - Appoint Representative to Passaic County Solid Waste Advisory Council

## VII) ACTION ITEMS

### 1) Resolutions Authorizing Professional Services Contracts

- 2021-035 - Attorney
- 2021-036 - Auditor
- 2021-037 - Bond Counsel
- 2021-038 - Labor Counsel
- 2021-039 - Engineer and Engineer Open Space Matters
- 2021-040 - COAH Compliance & Monitoring
- 2021-041 - Township Planner

## REORGANIZATION MEETING AGENDA

- 2021-042 - Registered Environmental Health Specialist-Gilmartin
- 2021-043 - Registered Environmental Health Specialist-Theese
- 2021-044 - Septic Plan Review Professional Services Contract
- 2021-045 - Continuing Disclosure Agent Services
- 2021-046 - Tax Appeals
- 2021-053 - Risk Manager

- 2) Resolutions Authorizing Miscellaneous Contracts
  - 2021-047 - Caretaker Agreement

### VIII) PUBLIC COMMENTS

### IX) MAYOR, COUNCIL COMMENTS

- 1) Mayor
- 2) Councilwoman Erik  
Councilman Chazukow  
Councilwoman Lichtenberg  
Councilman Goodsir  
Councilman Gross  
Councilman Marsden
- 3) Administrator
- 4) Attorney

### X) ADJOURNMENT