
TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: January 6, 2016
Time of Meeting: 8:53 pm
Minute Page No: Page 1 of 11

The Workshop Meeting of the Governing Body was called to order by Mayor Bettina Bieri.

Adequate Notice Statement

Mayor Bieri read the following statement:

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Workshop meeting was advertised in the Herald News in its issue of December 30, 2015 and January 3, 2016; copies were provided to the Suburban Trends, the Record and Star Ledger, and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits – located to the left, right, and rear of this room - for use in case of an emergency. Thank you.

Pledge of Allegiance

Mayor Bieri led all in attendance in a salute to the flag.

Agenda No. I

Roll Call

Present: Councilmembers Ada Erik, Mike Hensley, Tim Wagner, Michele Dale,
Luciano Signorino, Marilyn Lichtenberg, Mayor Bettina Bieri.
Absent: None.
Also Present: Township Administrator /Clerk Antoinette Battaglia, Township Attorney Frederick Semrau.

Agenda No. II

Reading of or Approval of Unapproved Minutes

Councilwoman Erik moved to adopt the following minutes as presented:

December 2, 2015 Workshop Meeting
December 2, 2015 Executive Session
November 11, 2015 Regular and Workshop Meeting

Moved: Erik Seconded: Dale
Voted Aye: Erik, Hensley, Dale, Signorino, Lichtenberg
Voted Nay: None
Abstain: Wagner
Motion carried.

Agenda No. III

Meetings

Mayor Bieri noted the future meeting schedule:

January 20, 2016 Regular Meeting
February 3, 2016 Workshop Meeting
February 17, 2016 Regular Meeting

Mayor Bieri announced that the Township is advertising a Request for Proposal (RFP) for the Bubbling Springs concession stand and it is available on the Township website. The deadline to submit is February 11, 2016.

Agenda No. V

Presentations

None.

Agenda No. VI

Proclamations

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: January 6, 2016
Time of Meeting: 8:53 pm
Minute Page No: Page 2 of 11

None.

Agenda No. VII

Discussion Items

- | | |
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| 1. | Council Subcommittees – Councilman Signorino favors continuing those committees that were operational in 2015. Councilwoman Lichtenberg would like to be on some; she was formerly on PAL many years ago before they built the building and was also part of a related organization. She is familiar with PAL. She said the BOE representative is not attending CASA meetings and they have conflicting programs. She is interested in serving on both the BOE subcommittee and the PAL subcommittee. She would also like to continue serving on the library subcommittee. Councilman Wagner said he would like to serve on 4 th of July subcommittee. He has experience in managing events. Council President Dale is on the BOE subcommittee with Councilman Signorino not Councilman Hensley. Council President Dale is interested in serving on the fireworks subcommittee because she championed its return and she feels she can get sponsorship. She has no issues with the current committee but would like to work on it. Councilman Hensley recommended that there be a 3 rd member on the July 4 th subcommittee. Councilwoman Erik said she is okay with someone else taking her position on this subcommittee but they meet regularly and attendance is very important. Councilman Signorino said these requests seem simple. Mayor Bieri said there are sometimes quorum concerns. Township Attorney Semrau said he has concerns having three council members on a subcommittee that may be making a recommendation to the Council for subsequent action. This could potentially create a quorum problem. The solution may be to appoint an alternate. Councilwoman Lichtenberg said she volunteers as Rotary liaison to the interact club at the High School and she asked if that is a conflict. Township Attorney Semrau said probably not but he will speak further with her. Councilman Signorino supports expanding these subcommittees. Township Attorney Semrau said there may be quorum issues and he would rather that the Council consider making two appointments with an alternate if needed. Councilwoman Lichtenberg said she is willing to step down from the redevelopment zone committee. Township Attorney Semrau said with the library subcommittee it was agreed that votes would only be taken with the full council thereby allowing for three members on the subcommittee. Mayor Bieri said that on these subcommittees, the alternate does not show up unless there is one absence. |
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COUNCIL SUBCOMMITTEES

Personnel – Regular Member
Councilman Luciano Signorino

Voted Aye: Hensley, Wagner, Dale, Signorino
Voted Nay: Erik, Lichtenberg

Personnel – Regular Member
Council President Michele Dale

Voted Aye: Erik, Hensley, Dale, Signorino, Lichtenberg
Voted Nay: Wagner
Motion carried.

Alternate Member - Councilwoman Ada Erik

Library

Council President Dale asked for all council members to receive the link to the construction meetings. Committee members remain the same:
Councilman Signorino – Regular member
Council President Dale – Regular member
Councilwoman Lichtenberg – Regular member

Board of Education

Committee members remain the same:
Councilman Signorino – Regular member
Council President Dale – Regular member
Councilwoman Lichtenberg – Alternate member

4th of July Fireworks

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: January 6, 2016
Time of Meeting: 8:53 pm
Minute Page No: Page 3 of 11

Councilman Wagner would give full energy to this committee and can offer a lot. His ultimate goal would be to not charge residents for fireworks but to fund with sponsorships. He would like to be a member, not an alternate.

4th of July Fireworks – Regular Member
Councilwoman Ada Erik

Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg
Voted Nay: None

4th of July Fireworks – Regular Member
Council President Michele Dale

Voted Aye: Erik, Hensley, Dale, Lichtenberg
Voted Nay: Wagner, Signorino
Abstain: Bieri

4th of July Fireworks – Regular Member
Councilman Tim Wagner

Voted Aye: Erik, Hensley, Wagner, Signorino
Voted Nay: Dale, Lichtenberg
Abstain: Bieri

Mayor Bieri abstained. She said Council President Dale has served and was the most vocal in promoting this. No decision was made.

PAL

Committee members remain the same:
Councilman Signorino – Regular member
Councilwoman Lichtenberg – Regular member
Council President Dale – Alternate member

Redevelopment Zone

Councilman Hensley said that there has only been one meeting so far because professional is working on higher priority issues. No subcommittee at this time

2.	Request to begin January 20, 2016 Regular Meeting at 6:00 pm – The Council gave unanimous consensus to this proposed change.
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Agenda No. VIII

Public Comments

Mayor Bieri opened the meeting to the public after advising that there is a five-minute limit for each speaker.

There being no comments from the public, Councilwoman Erik moved to close the public portion of the meeting.

Moved: Erik Seconded: Hensley
Voted Aye: Unanimous voice vote
Voted Nay: None
Motion carried.

Agenda No. IX

Council Comments

None

Agenda No. X

Action Items

Mayor Bieri asked to move all as one.

Agenda No. X 1

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: January 6, 2016
Time of Meeting: 8:53 pm
Minute Page No: Page 4 of 11

~ Resolution 2016 – 046 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, IN THE COUNTY OF PASSAIC, NEW JERSEY, AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PHOENIX ADVISORS LLC FOR CONTINUING DISCLOSURE SERVICES

WHEREAS, the Township of West Milford, in the County of Passaic, New Jersey has previously issued its bonds, bond anticipation notes and/or other debt obligations (the “Bonds”) and

WHEREAS, in connection with the issuance of certain Bonds and for purposes of assisting underwriters to comply with Rule 15c-12 under the Securities Exchange Act of 1934, the Township has covenanted and/or entered into one or more undertakings or agreements to provide Continuing Disclosure Agent Services agreement (the “CDA’s”) to the public marketplace; and

WHEREAS, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA’s and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, Phoenix Advisors LLC provides such Continuing Disclosure Agent Services and is an independent registered municipal advisor under the SEC regulations; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for these services, said funds to be encumbered from various accounts pursuant to “section 20” of the Local Bond Law in an amount not to exceed \$1,100.00 without prior written consent from the Township Council; and

WHEREAS, Phoenix Advisors LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Phoenix Advisors from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has recommended that Phoenix Advisors LLC be retained to provide Continuing Disclosure Agent Services agreement services to the Township of West Milford.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with Phoenix Advisors LLC for Continuing Disclosure Agent Services applicable to bonds and notes in an amount not to exceed \$1,100.00.
2. This contract is awarded without competitive bidding as a “Professional Services” pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The term of this contract shall be until December 31, 2016.
4. The total fee authorized for this contract shall not exceed \$1,100.00 without the prior written approval of the Township Council.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: January 6, 2016

Agenda No. X 2

~ Resolution 2016 - 047~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE EXTENSION OF A 2013 AGREEMENT WITH LAKELAND BANK TO PROVIDE BANKING SERVICES

WHEREAS, on January 2, 2013 by virtue of resolution 2013-042 the Township of West Milford entered into an agreement with Lakeland Bank; and

WHEREAS, said resolution authorized the execution of an agreement with Lakeland Bank for banking services for a period of three years, at which time the Township may request an extension of the contract; and

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: January 6, 2016
Time of Meeting: 8:53 pm
Minute Page No: Page 5 of 11

WHEREAS, the Township of West Milford desires to extend the 2013 agreement with Lakeland Bank for three (3) months, from January 1, 2016 through March 31, 2016 or until a successive contract is executed whichever comes first; and

WHEREAS, Lakeland Bank has agreed to extend the terms of the contract for a three month period; and

WHEREAS, Lakeland Bank has further agreed to reimburse the Township for any unused balances in the \$28,000 cap for payroll costs.

NOW, THEREFORE, BE IT RESOLVED that the Mayor, Chief Financial Officer and Administrator do hereby extend the term of the agreement executed in 2013 between the Township of West Milford and Lakeland Bank to provide banking services to the Township for the extended period of three (3) months from January 1, 2016 through March 31, 2016 or until a successive contract is executed.

WHEREAS, this resolution shall serve as an Addendum to the Agreement with the Lakeland Bank to provide banking services for the Township of West Milford, until a successive contract is executed.

Adopted: January 6, 2016

Agenda No. X 3

~ Resolution 2016 – 048 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY FOR THE CANCELLATION OF MASS TRANS GRANT RECEIVABLE AND APPROPRIATION GRANT BALANCES FOR 2014-2015

WHEREAS, there are receivables and appropriations for the 2014-2015 New Jersey Mass Transit Grant listed as follows:

Federal Share Receivable -	\$18,082.56
State Share Receivable -	\$9,084.44
Federal Share Appropriation -	\$17,811.06
State Share Appropriation -	\$9,355.94
Local Share -	\$9,165.97

WHEREAS, these receivables are no longer collectible as revenue and the remaining appropriations will not be expended;

NOW, THEREFORE, BE IT RESOLVED that the receivable totaling \$27,167.00, Federal and State appropriations totaling \$27,167.00 and local share in the amount of \$9,165.97 be cancelled to current fund balance.

Adopted: January 6, 2016

Agenda No. X 4

~ Resolution 2016 - 049 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE CANCELLATION OF OUTSTANDING CHECKS OVER SIX MONTHS OLD TO MUNICIPAL CASH BALANCES

WHEREAS, the Chief Financial Officer has determined that the following Township of West Milford Claims account checks have been outstanding for a period in excess of six months.

DATE	CHECK #	AMOUNT
6/2015	7583	\$48.00
4/2015	7049	\$40.00
4/2015	6972	\$5.00
3/2015	6662	\$14.31
	Total	\$107.31

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
 Date of Meeting: January 6, 2016
 Time of Meeting: 8:53 pm
 Minute Page No: Page 6 of 11

NOW, THEREFORE, BE IT RESOLVED that the above outstanding checks be restored to the Township cash balance.

Adopted: January 6, 2016

Agenda No. X 5

~ Resolution 2016 – 050 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF ENGINEERING DEPARTMENT PERFORMANCE GUARANTEES

BE IT RESOLVED, by the Township Council of the Township of West Milford that, upon the report and request of the Township's Engineering Department, the following Performance Guarantees be refunded as follows:

Name & Address	Block & Lot	Amount Remaining	Amount Refunded
Dr. Alvaro Alban 53 Cedarbrook Road Hewitt, NJ 07421	1809/1.01	\$300.00	\$1,400.00

Adopted: January 6, 2016

Agenda No. X 6

~ Resolution 2016 - 051 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF ESCROW MONIES

BE IT RESOLVED, by the Township Council of the Township of West Milford that, based upon the report and request of the Planning Department the following Escrow monies be refunded:

Name & Address	Application No.	Amount of Escrow	Amount Refunded
Michael Kimak 6 Pontiac Court West Milford, NJ 07480	ZB 06-14-09 16-288-56-705-065	\$950.00	\$533.80

Adopted: January 6, 2016

Agenda No. X 7

~ Resolution 2016 – 052 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF RECREATION FEES

BE IT RESOLVED that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

Lacrosse		
Jacob & Cooper	\$10.00	Stacy Carver 24 Alpine Lane West Milford, NJ 07480

Adopted: January 6, 2016

Agenda No. X 8

~ Resolution 2016 – 053 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RESCINDING PETTY CASH FUND

WHEREAS, it is the desire of the Council, of Township of West Milford, County of Passaic that the petty cash fund for the Animal Control be rescinded.

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
 Date of Meeting: January 6, 2016
 Time of Meeting: 8:53 pm
 Minute Page No: Page 7 of 11

NOW, THEREFORE, BE IT RESOLVED that the Council of Township of West Milford, County of Passaic hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

Adopted: January 6, 2016

Agenda No. X 9

~ Resolution 2016 - 054 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO TRANSFER ITEMS OF CURRENT FUND APPROPRIATIONS IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40:4 - 58

WHEREAS, there appears to be a surplus in the 2015 appropriation over and above the demand deemed to be necessary for the balance of the year:

APPROPRIATION	ACCOUNT NUMBER	TRANSFER PROPOSAL
Bubbling Springs O.E.	28-371-686	1,403.26
TOTAL TRANSFERS OUT		\$1,403.26

WHEREAS, there appears to be insufficient funds in the following appropriations to meet the demands thereon for the balance of the 2015 budget year:

DCRP	36-475-536	1,403.26
TOTAL TRANSFERS IN		\$1,403.26

NOW, THEREFORE BE IT RESOLVED, by the Council of the Township of West Milford in the County of Passaic, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:4-58, part of the 2015 appropriation heretofore mentioned be and the same are hereby transferred to the appropriations mentioned as being insufficient to meet prior demands, and

A certified copy of this Resolution shall be forwarded by the Township Clerk to the Township Treasurer.

Adopted: January 6, 2016

Agenda No. X 10

~ Resolution 2016 - 055 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPROVING THE ISSUANCE OF VARIOUS LICENSES FOR THE LICENSE YEAR 2016

WHEREAS, applications have been made for the new licenses and the renewal of various Licenses for the 2016 license year; and

WHEREAS, reports of recommendation have been received from applicable Township Departments recommending the issuance of said licenses as listed below.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Milford does hereby approve the issuance of 2016 Licenses as listed below and;

License No.	2016 POOL TABLE LICENSES
2016-07	Old School Pub LLC, 551 Warwick Tpk, Hewitt, NJ 07421
License No.	2016 TAXI OWNER LICENSES
2016-03	S&J Limo, John Karwoski
2016-04	AAA Limo Transport, Ralph Gorthey
License No.	2016 TAXI DRIVER LICENSE
2016-04	John Karwoski
2016-05	Ralph Gorthey
License No.	2016 JUNKYARD LICENSE
2016-03	Jeannette Marchiafava

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
 Date of Meeting: January 6, 2016
 Time of Meeting: 8:53 pm
 Minute Page No: Page 8 of 11

2016-04	Car Part Depot LLC, Ali Abasi
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Adopted: January 6, 2016

Moved: Erik Seconded: Lichtenberg
 Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg
 Voted Nay: None.
 Motion carried.

Agenda No. XI

Approval of Expenditures

~ Resolution No. 2016 - 056 ~

RESOLUTION APPROVING THE PAYMENT OF BILLS

WHEREAS, the Township Treasurer has submitted to the members of the Township Council a report listing individual disbursement checks prepared by his office in payment of amounts due by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Township Treasurer's report of checks prepared by him be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$457,085.84
3	Reserve Account	6,806.53
2	Grants	37,447.42
6	Refunds	1,943.80
1	General Ledger	0.00
26	Refuse	52,663.84
4	Capital	251,414.84
19	Animal Control	1,246.24
19	Heritage Trust	0.00
19	Open Space Trust	0.00
19	Trust	3,595.32
19	COAH	0.00
16	Development Escrow	23,343.03
19	Tax Sale Trust	0.00
21	Assessment Trust	0.00
	Special Reserve	11,376.67
Total		\$846,923.53
	Less Refund Resolution	-1,943.80
	Actual Bill List	\$844,979.73
	Other Pyts.	
	P/R	567,520.96
	SS/MED	23,860.54
	DCRP	733.72
	Petty Cash, Administration	240.00
	NJ DEP Application Fees	1,000.00
	NJ DEP Application Fees	1,000.00
	NJ Treasurer, Dog Report	73.20
	Total Expenditures	\$1,439,408.15

Adopted: January 6, 2016

Moved: Erik Seconded: Dale
 Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg
 Voted Nay: None.
 Motion carried.

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: January 6, 2016
Time of Meeting: 8:53 pm
Minute Page No: Page 9 of 11

Agenda No. IV

Executive Session

~ Resolution No. 2016 – 045 ~

MOTION FOR EXECUTIVE SESSION

BE IT RESOLVED by the Township Council of the Township of West Milford on the 6th day of January 2016 that:

1. Prior to the conclusion of this **Workshop Meeting**, the Governing Body shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-12, sub-section (s):
 - () b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
 - () b. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
 - () b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
 - () b. (4) A collective bargaining agreement including negotiations.
 - () b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
 - () b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
 - (X) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
 - Contract – Bloomfield Health Services
 - Contract – Princeton Public Affairs Group
 - Contract – Land Conservancy
 - Attorney-Client Privilege – Watershed Legislation
 - () b. (8) Personnel matters.
 - () b. (9) Deliberations after a public hearing that may result in penalties.

2. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: January 6, 2016

Moved: Signorino Seconded: Dale
Voted Aye: Unanimous voice vote.
Voted Nay: None.
Motion carried.

The Governing Body went into executive session at 9:31 pm.
The Governing Body returned to the public meeting at 10:20 pm with all members present as before.

Mayor Bieri asked for a motion to adopt Resolution 2016-057.

~ Resolution 2016 – 057 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, IN THE COUNTY OF PASSAIC, NEW JERSEY, PROVIDING SIX-MONTHS NOTICE TO THE TOWNSHIP OF BLOOMFIELD THAT WEST MILFORD IS WITHDRAWING FROM THE SHARED SERVICE AGREEMENT FOR HEALTH SERVICES IN ACCORDANCE WITH N.J.S.A. 26:5A20-12

WHEREAS, the Township of West Milford has engaged the services of a Health Officer and other related health services by virtue of a shared services agreement with the Township of Bloomfield; and

WHEREAS, said shared services agreement expired on December 31, 2015; and

WHEREAS, N.J.S.A. 26:5A20-12 mandates the receiving agency under such agreements to provide six months notice to the service provider by resolution declaring its intent to withdraw from the agreement.

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: January 6, 2016
Time of Meeting: 8:53 pm
Minute Page No: Page 10 of 11

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Mayor and Township Council hereby direct the municipal clerk to transmit a copy of this resolution to the proper officials in the Township of Bloomfield by email on January 7, 2016 and to mail a certified copy of this resolution to the Karen Lore, Director of Health & Human Services, Kathleen DeMarino President Bloomfield Board of Health and Louise Palagano Township Clerk, Township of Bloomfield, Department of Health and Human Services, One Municipal Plaza, Room 111, Bloomfield, New Jersey 07003.
2. This resolution shall serve to provide six-month's notice to the Township of Bloomfield in accordance with N.J.S.A. 26:5A20-12 that the Township of West Milford shall withdraw from the shared services agreement for the provision of health services effective July 7, 2016.
3. During the six-month period, the Township of Bloomfield shall comply with all the terms and conditions of the agreement and the Health Officer shall ensure that all procedural requirements are adhered to by both parties to the agreement in the withdrawal process.

Adopted: January 6, 2016

Moved: Erik Seconded: Signorino
Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg
Voted Nay: None
Motion carried.

Agenda No. XII

Reports of Mayor, Administrator, Council Members, Attorney and Clerk

Councilwoman Erik said she has received calls from residents about the recent small ice storm. They asked why Awosting Road was plowed; they noticed four trucks were out. Township Administrator/Clerk Battaglia said we did not call out contractors and she will find out.

Council President Dale said the CASA dinner is scheduled for January 14th at 6:30pm. She asked interested attendees to RSVP. Councilwoman Lichtenberg said it is filled already.

Councilman Signorino wished everyone a Happy New Year. He also congratulated Mayor Bieri, Councilman Wagner and Councilman Hensley and Council President Dale for her selection as Council President.

Councilwoman Lichtenberg said the County Clerk will be at Hillcrest for passports and notary. The Sheriff is doing senior ID's at Hillcrest on January 21st. She is here every Friday from 10am to 12pm for the public and Congressman Garrett has a representative here on the 1st Thursday of every month from 10am to 12pm. The PRIDE rummage sale is in April and donations are being accepted.

Administrator Battaglia said the rotary is looking to exchange information and events between the rotary sign and our sign.

Township Attorney Semrau thanked the governing body for reappointment.

Councilwoman Erik said there was a memorandum about the ALF committee. This printout doesn't explain about the money involved and she has been asking about this for two years. The Township services cost about \$15,000. They must produce minutes on these meetings and we are spending too much money on their purchases. She does not mind that they give donations to local organizations but there must be some oversight of this committee. If this is like other committees, we need an accounting of the money. Councilwoman Erik is asking for reports and she said there should be a second liaison to this committee. Councilman Wagner agreed that minutes should be provided of all meetings and there has to be more oversight to that committee. Mayor Bieri asked Councilwoman Erik to put together a list of items needed. Councilwoman Dale asked if Councilwoman Erik wants to be the second liaison. Councilwoman Dale made a motion to appoint Councilwoman Erik as second liaison to the ALF committee.

Autumn Lights Festival
Council Liaison 2

Councilwoman Erik

Moved: Dale Seconded: Signorino

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: January 6, 2016
Time of Meeting: 8:53 pm
Minute Page No: Page 11 of 11

Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg
Voted Nay: None
Motion carried.

Councilwoman Erik will discuss issues with Council President Dale and develop an approach.

Agenda No. XIII

Appointments and Resignations

None.

Agenda No. XIV

Adjournment

There being no further business to come before the Council, the Township Council adjourned the meeting at 10:34 p.m.

Moved: Erik Seconded: Dale
Voted Aye: unanimous voice vote
Voted Nay: None
Motion carried.

Approved: March 2, 2016
Respectfully submitted:

Nichole Hanrahan, Clerk Typist

MAYOR BETTINA BIERI, PRESIDING OFFICER

ANTOINETTE BATTAGLIA, TOWNSHIP CLERK