

Township of West Milford, New Jersey
Governing Body
ORGANIZATION MEETING AGENDA

January 6, 2016
6:30 P.M.

MEETING

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Reorganization meeting was advertised in the Herald News in its issue of December 20, 2015 and January 3, 2016; copies were provided to the Suburban Trends, the Record and Star Ledger and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk

Please also make note of all fire and emergency exits - located to the left, right, front and rear of this room - for use in case of an emergency. Thank you.

I. **PLEDGE OF ALLEGIANCE**

II. **ADMINISTRATION OF OATH**

- Mayor Bettina Bieri (January 1, 2016 – December 31, 2019)
- Councilman Mike Hensley (January 1, 2016 – December 31, 2018)
- Councilman Tim Wagner (January 1, 2016 – December 31, 2018)

III. **ROLL CALL**

IV. **ELECTION OF COUNCIL PRESIDENT**

The Council shall nominate and elect a Council President.

V. **Resolution 2016-001 Authorizing Passage of Special Consent Agenda**

- 1) **2016-002**-Resolution establishing protocols for nominations
- 2) Resolutions Re-establishing Committees and Making Staff Appointments
 - a) **2016-003** - Re-establishment of the Autumn Lights Committee
 - b) **2016-004** - Re-establishment of the Beautification/Recycling Task Force Committee
 - c) **2016-005** - Re-establishment of the Heritage Committee
 - d) **2016-006** - Re-establishment of Municipal Alliance Committee (CASA)
 - e) **2016-007** - Re-establishment of Safety Committee
 - f) **2016-008** - Re-establishment of Stormwater Pollution Prevention Team
 - g) **2016-009** - Re-establishment of Emergency Management Council
 - h) **2016-010** - Appoint JIF Commissioner & Safety Delegate
 - i) **2016-011** - Appoint HIF Commissioner
 - j) **2016-012** – Appoint NJSEM Commissioner
 - k) **2016-013** – Appoint Representative to Passaic County Solid Waste Advisory Council
 - l) **2016-014** – Appoint Public Agency Compliance Officer

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- 3) Resolutions Pertaining to Policies and Financial-related Issues
 - a) **2016-015** – Annual Meeting Notice
 - b) **2016-016** - Signatures on Township Accounts
 - c) **2016-017** - Designating Official Newspapers for the Township of West Milford
 - d) **2016-018** - Establishing a Cash Management Plan
 - e) **2016-019** - Provide for the Hours of Collection of Taxes
 - f) **2016-020** - Rate of Interest to be Charged on Unpaid Taxes and Improvement Assessments
 - g) **2016-021** - Authorizing Certain Statutory Payments of Claims & Other Claims Regular in Nature
 - h) **2016-022** - Authorizing the CFO to Maintain a Petty Cash and Various Change Funds
 - i) **2016-023** – Release of Executive Session Minutes
 - j) **2016-024** - Authorizing the 2016 Temporary Budget

VI. APPOINTMENTS

- 1) Department Heads – As Required By Code
 - a. **2016-025** – Township Administrator – Mayor with Advice & Consent
 - b. **2016-026** – Director of Public Safety – Mayor with Advice & Consent
 - c. **2016-027** – Director of CS&R – Mayor with Advice & Consent
- 2) Professionals – As Required By Code
 - a. **2016-028** – Township Attorney Professional Services Contract
 - b. **2016-029** – Municipal Auditor Professional Services Contract
 - c. **2016-030** – Township Engineer Professional Services Contract
 - d. **2016-031** – COAH Compliance & Monitoring Professional Services Contract
 - e. **2016-032** – Municipal Prosecutor – Mayor with Council Consent
 - f. **2016-033** – Public Defender – Mayor with Council Consent
 - g. **2016-034** – Deputy Fire Commissioner – Mayor on Recommendation of Fire Chiefs
- 3) Boards, Committees and Commissions
**The Council may make nominations from the floor for various boards, committees, and commissions*

ADA – Council Liaison – Council appointment

ADA – Medical Rep, Citizen Member 2 - Council appointment

ALF – Council Liaison – Council appointment

Beautification & Recycling – Council Liaison – Council appointment

Beautification & Recycling – Council appointments

Building Standards Board – Council Liaison - Council appointment

Community Services & Recreation Committee – Council Liaison - Council appointment

Community Services & Recreation Committee – Council appointments

EDC – Council Liaison – Council appointment

EDC – Citizen Members 7 & 8, Alt 1 - Council appointments

Fire Prevention Bureau – Council Liaison – Council appointment

Greenwood Lake Bi-State Commission – Council appointments

Health Board – Citizen Members 1, 2 & 5 - Council appointments

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Heritage Committee – Council Liaison - Council appointment
Heritage Committee – Council appointments
Lakes Committee – Council Liaison – Council appointment
Municipal Alliance Committee (CASA) Council Liaison – Council appointment
Municipal Alliance Committee (CASA) – Council appointments
Municipal Utilities Authority – Council Liaison – Council appointment
Municipal Utilities Authority – Citizen 2 - Council appointment
Planning Board – Class III – Council Liaison – Council appointment
Planning Board – Class IV Alt 1 – Council appointment
Senior Citizens Committee – Council Liaison – Council appointment
Senior Citizens Committee – Council appointments
WM77 TV Commission – Council Liaison – Council appointments
WM77 TV Commission – Council appointments
Zoning Board of Adjustment – Citizen Members 1 & 2, Alt 1 - Council appointments
Insurance Committee – Council Liaison – Council appointment
Insurance Committee – Council appointments

**The Mayor may announce appointments to various boards, committees, and commissions*

Economic Development Commission – Citizen Members 1 & 2
Environmental Commission – Planning Board member, Citizen Members 5 & 6, Alt. Members 1 & 2
Historic Preservation Commission – Citizen Members Class A, Class B, Class C
Library Board of Trustees – Citizen Member 5
Planning Board – Class II (Township official), Class IV Citizen Members (2), Class IV (Environmental Commission member)

VII. **ACTION ITEMS**

Resolutions Authorizing Professional Services Contracts

- a. **Resolution 2016-035** - Labor Counsel
- b. **Resolution 2016-036** - Bond Counsel
- c. **Resolution 2016-037** – Engineer – Open Space Matters
- d. **Resolution 2016-038** – Land Surveyor Review & Certify Updated Tax Maps
- e. **Resolution 2016-039** – Township Planner
- f. **Resolution 2016-040** – Registered Environmental Health Specialist
- g. **Resolution 2016-041** – Registered Environmental Health Specialist

Resolutions Authorizing Miscellaneous Contracts

- h. **Resolution 2016-042** – Caretaker Agreement
- i. **Resolution 2016-043** – Interlocal Agreement Registrar Services
- j. **Resolution 2016-044** – Fire Department Board of Review

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VIII. **PUBLIC COMMENTS**

IX. **MAYOR AND COUNCIL COMMENTS**

X. **ADJOURNMENT**