

Township of West Milford

Passaic County, New Jersey

~ Resolution 2025 – 017 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REINSTATE AND MAINTAIN VARIOUS PETTY CASH FUNDS (AS LISTED BELOW) TO FACILITATE “CHANGE FUNDS” AND REQUIRED CASH REIMBURSEMENTS FOR VARIOUS MINOR EXPENDITURES MADE BY TOWNSHIP EMPLOYEES

WHEREAS, N.J.S.A 40A: 5-21 authorizes the establishment of a petty cash and change funds;
and

WHEREAS, it is necessary from time to time to allow the availability of a cash fund for immediate unforeseen minor cash expenditures each as follows:

1.	Tax Collector Change Fund	\$150.00
2.	Municipal Court Change Fund	\$100.00
3.	Health Department Change Fund	\$ 50.00
4.	Construction Department Change Fund	\$100.00
5.	Municipal Clerk Change Fund	\$ 50.00
6.	Recreation Administration Petty Cash	\$200.00
7.	Recreation Programs Change Fund	\$ 50.00
8.	Recreation Coffee House Change Fund	\$ 50.00
9.	Police Department	\$300.00
10.	Motor Vehicle Registration Petty Cash	\$250.00
11.	Administration Misc. Reimbursement Petty Cash	\$250.00
12.	Recycling Center Change Fund	\$ 50.00

NOW THEREFORE, BE IT RESOLVED, by the Council of the Township of West Milford, County of Passaic, State of New Jersey, that a reimbursable aforementioned impress funds aggregate of \$1,600.00 be re-established for 2025; and

BE IT FURTHER RESOLVED that said amounts for petty cash are to be returned to the Township’s General Fund no later than December 31st each year.

Adopted: January 7, 2025

Adopted this 7th day of January, 2025
and certified as a true copy of an original.

William Senande, Township Clerk