

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2022 – 380 ~

### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO EID ASSOCIATES, INC. FOR THE TAX MAP CONVERSION PILOT PROJECT

**WHEREAS**, the State of new Jersey requires revisions to municipal tax maps be reviewed and certified by a licensed land surveyor; and

**WHEREAS**, the Township of West Milford utilizes original mylar tax maps that required manual revision by use of inking pens and materials; and

**WHEREAS**, the Engineering Division has been pursuing converting the tax maps to electronic format according to New Jersey State guidelines and standards; and

**WHEREAS**, a proposal was requested and received from Eid Associates, Inc. for conversion of three tax map sheets for consideration and evaluation for a potential future project of the Township tax maps (201 sheets); and

**WHEREAS**, the Engineering Division has reviewed said proposal and recommends the award of a Professional Services Contract as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate to Eid Associates, Inc. to provide these services; and

**WHEREAS**, Eid Associates, Inc. will complete and submit a Business Entity Disclosure Certification which will certify that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year and that the contract will prohibit the firm of Eid Associates, Inc. from making any reportable contribution through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for these services, said funds to be encumbered from account numbered 01-201-20-165-450; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with Eid Associates, Inc., 102 Wayside Road, Hewitt, NJ 07421, for professional services for the Tax Map Conversion Pilot Project in an amount not to exceed \$2,400.00.
2. This contract is awarded as "Professional Services" pursuant to *N.J.S.A. 19:44A-20 et seq.* and the Local Public Contracts Law.
3. The total fee authorized for this contract shall not exceed \$2,400.00, without prior written approval of the Township Council.
4. That notice of this action shall be published in accordance with law and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the Office of the Township Clerk.

Adopted: November 2, 2022

Adopted this 2<sup>nd</sup> day of November, 2022  
and certified as a true copy of an original

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William Senande, Township Clerk