Township of West Milford

Passaic County, New Jersey

~ Resolution 2017 - 203 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AUTHORIZING A CONTRACT FOR ALL LABOR AND MATERIAL NECESSARY FOR REPAIR/REPLACEMENT TO A PORTION OF THE TOWN HALL HVAC SYSTEM IN ACCORDANCE WITH THE TOWNSHIP'S PURCHASING POLICIES

WHEREAS, the Township Council of the Township of West Milford did adopt Ordinance 2013-020 to create the position of Qualified Purchasing Agent in the municipality and they did subsequently adopt Resolution 2013-330 appointing a Qualified Purchasing Agent (QPA) and increasing the bid threshold to $40,000; and

WHEREAS, as a condition to the increase in the bid threshold, the Council did establish a policy whereby a resolution shall be presented for their consideration for any purchase in excess of the former bid threshold of $17,500 and that the purchase shall warrant a minimum of three quotations; and

WHEREAS, the Public Works Director has identified that $26,375.00 is needed to complete necessary repairs/replacement to a portion of the Town Hall HVAC system; and

WHEREAS, the Director of Public Works has solicited three quotations for the repairs/ replacement and recommends a contract to the lowest responsive quote from Service & Maintenance Corp.; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for this purchase, said funds to be encumbered from account number 04-215-55-809-000.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey that the appropriate Township officials be and are hereby authorized to execute a contract with Service & Maintenance Corp., 1045 Macopin Road, West Milford, NJ 07480 in an amount not to exceed $26,375.00 for the necessary repairs/replacement to a portion of the Town Hall HVAC system.

Adopted: June 7, 2017

Adopted this 7th day of June, 2017
and certified as a true copy of an original.

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Antoinette Battaglia, Township Clerk