

# Township of West Milford

Passaic County, New Jersey

~ Resolution 2017 – 024 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REINSTATE AND MAINTAIN VARIOUS PETTY CASH FUNDS (AS LISTED BELOW) TO FACILITATE “CHANGE FUNDS” AND REQUIRED CASH REIMBURSEMENTS FOR VARIOUS MINOR EXPENDITURES MADE BY TOWNSHIP EMPLOYEES**

**WHEREAS**, N.J.S.A 40A: 5-21 authorizes the establishment of a petty cash and change funds; and

**WHEREAS**, it is necessary from time to time to allow the availability of cash fund for immediate unforeseen minor cash expenditures each as follows:

1.	Tax Collector	\$150.00
2.	Municipal Court	\$100.00
3.	Health Department	\$ 50.00
4.	Construction Department	\$100.00
5.	Municipal Clerk	\$ 50.00
6.	Recreation Bubbling Springs	\$200.00
7.	Recreation Administration	\$450.00
8.	Recreation Programs Change Fund	\$ 50.00
9.	Recreation Coffee House Change Fund	\$ 50.00
10.	Police Department	\$100.00
11.	Administration Motor Vehicle Registration Fund	\$250.00
12.	Administration Misc. Reimbursement Fund	\$250.00
13.	Bubbling Springs Gate Change Fund	\$ 30.00
14.	Bubbling Springs Soda Machine Change Fund	\$200.00

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the Township of West Milford, County of Passaic, State of New Jersey, that a reimbursable aforementioned impress funds aggregate of \$2,030.00 be re-established for 2017; and

**BE IT FURTHER RESOLVED** that said amounts for petty cash are to be returned to the Township’s General Fund no later than December 31<sup>st</sup> each year.

Adopted: January 4, 2017

Adopted this 4<sup>th</sup> day of January, 2017  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk