

# MOBILE MOVIC MOVIC MAVA



IN PARTNERSHIP WITH

## ASSEMBLYWOMAN AURA K. DUNN

**MONDAY, JUNE 19, 2023** 

10:00 AM - 2:00 PM

TOWNSHIP OF WEST MILFORD

WEST MILFORD MUNICIPAL BLDG

1480 Union Valley Road West Milford, NI 07480

A VETERAN SERVICE OFFICER WILL BE ON SITE TO ASSIST WITH VETERANS NEEDS.





Location

Date:

West Milford Municipal Bldg.

1480 Union Valley Road West Milford, NJ 07480

Monday, June 19, 2023

Schedule Appt.:

10:00 AM - 2:00 PM

#### OUR "AGENCY-ON-WHEELS" OFFERS ...

#### **Driver Licenses**

The Mobile Units provide the opportunity for drivers to renew their license, obtain a duplicate license, change their name or address on their license, add a boat endorsement, add a veteran designation, register to vote and/or make organ donation selections.

#### Non-Driver Identification Cards

The Mobile Units can provide residents with photo identification that may then serve as a primary or secondary form of personal ID.

#### REAL ID

Mobile units can provide **REAL ID** to a limited number of customers. Customers that have scheduled appointments for **REAL IDs** must arrive no later than 11:30am, the day of appointment.

#### Registrations

Drivers may renew their registration or obtain a duplicate registration card for their vehicle in the Mobile Units.

#### License Plates

The Mobile Units allow drivers the option to surrender license plates.

#### **Placards**

Drivers may obtain a Persons with a Disability, Purple Heart, or Disabled Veteran placard from the Mobile Units.

#### **Exam Permits**

Customers can apply for an examination permit to take the test. However, this test is not available in the Mobile Units.

#### PLEASE VISIT NJMVC.GOV FOR TEST LOCATIONS.



#### WHEELCHAIR ACCESSIBLE

NJMVC Mobile Units are wheelchair accessible and easy for all to use.





<sup>\*</sup> Please note: Cancellations may occur due to weather conditions or at the discretion of the MVC over unforseen circumstances.



### **NEW JERSEY STANDARD LICENSE & NON-DRIVER ID REQUIREMENTS**

Documents not written in English must be accompanied by a certified translation in English.

#### PROOF OF IDENTITY/PROOF OF DATE OF BIRTH

Note: Commercial Driver License (CDL) applicants must provide proof of US citizenship or lawful permanent resident status in the US.

#### PRIMARY Applicant must submit at least one document from the following

- US or US territory birth certificate or certified copy
  Certificate of Naturalization filed with a state office of vital statistics or equivalent agency in the individual's state of birth
- US Department of State birth certificate (Form FS-545 or DS-1350)
- US Department of State Consular Report of Birth Abroad (Form FS-240)
- US adoption papers
- US passport or passport card
- Foreign government issued passport from applicant's country of citizenship
- NJ digitized driver license (including probationary license)
- 🛂 NJ digitized non-driver ID card
- US military photo identification card (Common Access Card)
- Original birth certificate from any country
- Photo driver license from any state, US territory or the District of Columbia
- Photo driver license issued by country other than the US, must be presented with another government issued document

- (Form N-550, N-570 or N-578)
- (4) Certificate of Citizenship (Form N-560, N-561 or N-645)
- Permanent Resident Card (Form I-551)
- [4] ID card issued by a consulate or national government
- Refugee Travel Document (Form 1-571)
- 4 US Re-entry Permit (Form 1-327)
- I-94 stamped \*Refugee,\* \*Parolee,\* "Asylee," or "Notice of Action" (Form 1-797 approved petition) by USCIS
- 49 1-94 with attached photo stamped \*Processed for I-551...\* by USCIS
- Photo Employment Authorization Card (Form 1-766) (must be presented with a valid SS card or proof of ITIN)
- REALID compliant driver license or non-driver ID from any state, US territory or the District of Columbia

### SECONDARY Applicant must submit at least one document from the following

US government

US government

license

ID card

**US** military

(DD214)

FAA pilot license

Certified adoption

records from any

the United States

NU DOCID and

country - other than

employee driver

employee photo

discharge papers

- (including probationary license)
- 锅 NJ digitized non-driver ID card
- Photo driver license from any state, US territory or the District of Columbia
- Legal name change court order signed by a judge or court clerk
- Civil marriage or civil union license or certificate or divorce decree
- Document issued by US DHS
- US Uniformed Services photo ID card
- (S) US Civilian Retiree photo ID card
- Veteran's Administration universal access photo ID card
- (S) Official school or college photo ID card with transcript or school records (with applicant's DOB) from any country
- NJ Firearm Purchaser card

- Driving privilege card with photo issued by any state, municipality, US territory or the District of Columbia
- State professional license
- NJ Public Assistance card with photo
- SS card with SSA verification
- High school diploma or GED, college diploma or trade school degree from any country
- Bank statement/record on bank letterhead (can't be used in conjunction with ATM card)
- ATM card with preprinted name and applicant's signature (can't be used in conjunction with bank statement)
- Health insurance card or prescription card
- Employee identification card accompanied by a printed pay stub from applicant's employment
- Property tax statement, bill or receipt issued by a NJ municipality
- For NJ high school students: a waiver certificate for the written portion of the driver test

### PROOF OF NJ RESIDENCY

Applicant must submit one document from the following. (NOTE: All documents must display residential address and have applicant's name)

- NJ driver license/non-driver identification card, or a Motor Vehicle Commission issued driver license renewalform
- · Property tax bill, statement, or receipt or any letter or correspondence received from the IRS or state tax office within the past year
- · Original unexpired lease or rental agreement with name of applicant as lessee or renter
- · Checking or savings account statement from a bank or credit union issued within the last 60 days
- . If under 18, statement from parent or guardian certifying address of applicant
- · Utility or credit card bill issued in the past 90 days
- · Adeed or title to real property
- · First class mail from any government agency in the past six months
- · High school or college report card or transcript within the past two years



#### PROOF OF SSN

Applicant must submit social security number on application for verification with SSA.

IF verification fails you must submit one of the following to include full name and full SSN:

- Social Security Card (no copies)
- . W-2 Form issued within the past year
- · Pay stub issued with in the past year
- . SSA-1099 Form issued within the past year . Non-SSA-1099 Form issued within the past year

PROOF OF ITIN Applicant must submit one of the following:

- . Official document from the IRS or the New Jersey Division of Taxation displaying applicant's name and ITIN.
- NJ income tax refund displaying fflh

\*Individuals ineligible for an SSN and who do not have an ITIN may submit a signed <u>affidavit</u> form available on the initial license page of the MVC website NUMVC.GOV. The alfidavit must be notarized, or signed in front of an MVC agency employee. False statements are punishable by law.

Legal proof of name change is a certified marriage or civil union certificate, divorce ree, or court order linking the new name with the previous name. A divoxe decree may be used as authority to resume using a previous name only if it contains the married name and previous name and states a return to use of the previous name. The previous name and states a return to use of the previous name. decree, or court order linking the new name with the previous name. A divoke decree married name and previous name and states a return to use of the previous name. A marriage or civil union certificate may only be used as proof of change to a last name.



### **NEW JERSEY STANDARD LICENSE & NON-DRIVER ID REQUIREMENTS**

Documents not written in English must be accompanied by a certified translation in English.

#### PROOF OF IDENTITY/PROOF OF DATE OF BIRTH

employee driver

employee photo

discharge papers

license

ID card

**US** military

(DD214)

🚧 FAA pilot license

Certified adoption

records from any

the United States

NI DOCID and

country - other than

US government

Note: Commercial Driver License (CDL) applicants must provide proof of US citizenship or lawful permanent resident status in the US.

#### PRIMARY Applicant must submit at least one document from the following

- US or US territory birth certificate or certified copy filed with a state office of vital statistics or equivalent agency in the individual's state of birth
- US Department of State birth certificate (Form FS-545 or DS-1350)
- US Department of State Consular Report of Birth Abroad (Form FS-240)
- US adoption papers
- US passport or passport card
- Foreign government issued passport from applicant's country of citizenship
- NJ digitized driver license (including probationary license)
- NJ digitized non-driver ID ard
- US military photo identification card (Common Access Card)
- Original birth certificate from any country
- Photo driver license from any state, US territory or the District of Columbia
- Photo driver license issued by country other than the US, must be presented with another government issued document

- Certificate of Naturalization (form N-550, N-570 or N-578)
- Certificate of Citizenship (Form N-560, N-561 or N-645)
- Permanent Resident Card (Form I-551)
- ID card issued by a consulate or national government
- Refugee Travel Document (form 1-571)
- US Re-entry Permit (Form I-327)
- I-94 stamped "Refugee," "Parolee," "Asylee," or "Notice of Action" (Form 1-797 approved petition) by USCIS
- 1.94 with attached photo stamped \*Processed for I-551...\* by USCIS
- Photo Employment Authorization Card (Form 1-766) (must be presented with a valid SS card or proof of IYIN)
- REALID compliant driver license or non-driver ID from any state, US territory or the District of Columbia

### SECONDARY Applicant must submit at least one document from the following **US** government

- (including) NJ digitized driver license (including probationary license)
- (S) NJ digitized non-driver ID card
- Photo driver license from any state, US territory or the District of Columbia
- Legal name change court order signed by a judge or court clerk
- (a) Civil marriage or civil union license or certificate or divorce decree
- Document issued by US DHS
- US Uniformed Services photo ID card
- US Civilian Retiree photo ID card
- Veteran's Administration universal access photo ID card
- (6) Official school or college photo ID card with transcript or school records (with applicant's DOB) from any country
- NJ Firearm Purchaser card

- Driving privilege card with photo issued by any state, municipality, US territory or the District of
- State professional license
  - NJ Public Assistance card with photo
- SS card with SSA verification
- High school diploma or GED, college diploma or trade school degree from any country
- Bank statement/record on bank letter head (can't be used in conjunction with ATM card)
- ATM card with preprinted name and applicant's signature (can't be used in conjunction with bank statement)
- Health insurance card or prescription card
- Employee identification card accompanied by a printed pay stub from applicant's employment
- Property tax statement, bill or receipt issued by a NJ municipality
- For NJ high school students: a waiver certificate for the written portion of the driver test



#### PROOF OF NJ RESIDENCY

- NJ driver license/non-driver identification card, or a Motor Vehicle Commission issued driver license renewal form
- Property tax bill, statement, or receipt or any letter or correspondence received from the IRS or state tax office within the past year
- · Original unexpired lease or rental agreement with name of applicant as lessee or renter
- . Checking or savings account statement from a bank or credit union issued within the last 60 days
- . If under 18, statement from parent or guardian certifying address of applicant
- · Utility or credit card bill issued in the past 90 days
- · Adeed or title to real property
- · First class mail from any government agency in the past six months
- High school or college report card or transcript within the past two years



#### PROOF OF SSN

Applicant must submit social security number on application for verification with SSA.

IF verification fails you must submit one of the following to include full name and full SSN:

- · Social Security Card (no copies)
- W-2 Form issued within the past year
- · Pay stub issued within the past year
- . SSA-1099 Form issued within the past year
- Non-SSA-1099 Form issued within the past year

### PROOF OF ITIN Applicant must submit one of the following:

- . Official document from the IRS or the New Jersey Division of Taxation displaying applicant's name and ITIN.
- · NJ income tax refund displaying ITIN

Legal proof of name change is a certified marriage or civil union certificate, divorce decree, or court order linking the new name with the previous name. A divorce decree may be used as authority to resume using a previous name only if strontains the married name and previous name and states a return to use of the previous name. A marriage or civil union certificate may only be used as proof of change to a last name.

\*Individuals ineligible for an SSN and who do not have an ITIN may submit a signed affidavit form available on the initial license page of the MVC website NJMVC.GOV. The allidavit must be notarized, or signed in front of an MVC agency employee. False statements are punishable by law.

#### ALL IDENTITY DOCUMENTS MUST BE ORIGINAL OR CERTIFIED COPIES IN ENGLISH AND HAVE THE REQUIRED STATE AND/OR MUNICIPAL SEALS.

- Certified copies of NJ records are available from the municipality that originally issued them and from the Office of Vital Statistics and Registry. nj gov/health/vital or (609) 292 4087
- For a replacement SSN card visit: socialsecurity, gov/myaccount
- If the applicant's birth certificate is from Jersey City/Hudson County, you must check: <u>state nj. us/health/vital/order-vital/jersey-city-hud-son-county-records</u>.



#### START HERE

## PROOFS OF RESIDENTIAL ADDRESS

- Valid NJ driver license/non-driver identification card, or a Motor Vehicle Commission issued driver license renewal form (displaying residential address)
- Utility or credit card bill issued in the past 90 days
- Checking or savings account statement from a bank or credit union issued within the past 60 days
- Original, unexpired lease or rental agreement
- Tax bill, statement or receipt, and/or any letter or correspondence received from the IRS or tax office within the past year
- First class mail from any government agency in the past six months
- If under 18, statement from parent or guardian certifying address of applicant

## NEXT

## PROOF OF FULL SSN

Applicant must submit social security number on application for verification with SSA. IF verification fails you must submit one of the following to include full name and SSN:

- Social Security Card
- W-2 form issued within the past year
- Pay Stub with name and full SSN
- . 1099 Form issued within the past year

## å III

### 6 POINTS

#### POINTS COMBINED FROM PRIMARY AND SECONDARY (REQUIRED)

## PRIMARY one and only one documen

- Unexpired US passport or passport card
- US or US Territory birth certificate certified copy filed with a state office of vital statistics or equivalent agency in the individual's state of birth
- US Department of State birth certificate (Form FS-545 or DS-1350)
- 4 US Department of State Consular Report of Birth Abroad (Form FS-240)
- (4) Certificate of Naturalization (Form N-550, N-578, or N-570)
- (4) Certificate of Citizenship (Form N-560 or N-561)
- Qurrent Permanent Resident Card (Form I-551) issued by USCIS (with expiration date)
- Unexpired foreign passport with valid visa and 1-94 (stamp or form version)
- Qurrent photo employment authorization card (USCIS Form 1-688B or 1-766)
- Current Permanent Resident Card (Form I-551) is sued by INS (without expiration date)

## Unexpired standard photo driver license from NJ or

- any state, or US Territory, and the District of Columbia
- Unexpired standard non-driver identification card from NJ only
- Social Security card
- Bank/credit union statement or record (within the past 60 days)
- AYM'debit card with preprinted name and applicant's signature (AYM/debit card and bank statement cannot be submitted together)
- Current health insurance card or prescription card displaying applicant's name
- Current employee identification card with pay stub
- 1 State professional license
- NJ public assistance card with photo (also known as an NJ Social Services identification card)
- High school diploma, GED or college degree
- Property tax statement, bill or receipt issued by an NJ municipality
- for NJ high school students: a waiver certificate for the written portion of the driver's test
- Veterans Administration universal access photo identification card

## 2 Unexpired federal government employee driver license

- Unexpired federal government employee photo identification card
  - US military discharge papers (Form DD-214)
- FAA pilot license

SECONDARY-

- US school photo identification card with transcript or school records
- US college photo identification card with transcript
- legal name change court order signed by a judge or court clerk
- Civil marriage or civil union certificate or divorce decree
- **(S)** US adoption papers
- Current US military photo identification card
- Current US military dependent card
- (S) US military photo retiree card
- (3) NJ firearm purchaser card
- Unexpired REALID driver license, non-driver identification card, or probationary license from any state, US territory and the District of Columbia

## CONTINUE

Documents from steps I and II may also be used as secondary documents if listed as an option

#### Note: Financial information can be blacked out

Legal proof of name change is a certified marriage or civil union certificate, divorce decree, or court order linking the new name with the previous name. A divorce decree may be used as authority to resume using a previous name only if it contains the married name and previous name and states a return to use of the previous name.

