



Township of West Milford

Lake Communities Release Form

I hereby certify that I have notified my Property Owners Association as per Ordinance # 2008-019.
(Amended 12/7/2011 by Ordinance # 2011-016)

This Ordinance states:

- A. Applicability. All applicants for zoning, building and/or construction permits for a property located within the boundaries of a lake community in the Township of West Milford shall, in addition to the requirements for obtaining zoning, building and/or construction permits through the Township Planning and Building Department ("Department"), and pursuant to Uniform Construction Code and/or the Land Development ordinances of the Township of West Milford, provide proof to the Department that they have provided notice to the respective property owners' association of the filing of an application for a zoning, building and/or construction permit. For purposes of this section, "properties within the boundaries of a lake community" shall be defined as those properties (consisting of blocks and lots) contained on the Township's Lake Community List, which is on file with the Township's Building Department.
- B. Proof of notice required by Subsection **A**, above, shall be the submission of a receipt that the notification was sent certified mail, return receipt requested. Such proof may be established by presenting a receipt of certified mail shipped by the United States Post Office.
- C. Applications for zoning, building, and/or construction permits for properties located in lake communities which are not accompanied by the proof of notice required pursuant to Subsections **A** and **B** of this section will be deemed incomplete and will not be considered until such proof of notice has been provided.
- D. The provisions of Subsections **A** and **B** above shall include, but not be limited to, applications for a permit to construct a deck, wall, fence, shed or any other structure or improvement on a lot but shall not otherwise apply to those applications for zoning, building and/or construction permits which do not, in any manner, involve the construction of erection of a structure or improvement or increase the lot coverage or impervious coverage of a lot.
- E. Enforcement. The provisions of this section shall be enforced by the Township Construction Code Official, the Zoning Official and/or his or her respective designee.
- F. Violations and penalties. Any person or persons, firm, association or corporation violating any of the provisions of this article shall, upon conviction thereof, be subject to the penalties imposed in Chapter 1, Article III, General Penalty, of the Township Code. For the purposes of this chapter, failure to provide the required proof of notice for each application for a zoning, building or construction permit for a property subject to the terms of this chapter shall be considered a separate offense.

I hereby certify that this property **IS** located in a Lake Community.

Print _____ Sign _____ Date _____
 Owner/Applicant

I hereby certify that this property **IS NOT** located in a Lake Community.

Print _____ Sign _____ Date _____
 Owner/Applicant