

Township of West Milford

Passaic County, New Jersey

~ Resolution 2020 – 091 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITH ROBERT F. CASEY OF THE CANNING GROUP, LLC FOR TRANSITION ASSISTANCE, BUDGET PREPARATION AND ADOPTION ASSISTANCE AND MANAGEMENT SERVICES IN AN AMOUNT NOT TO EXCEED \$16,000.00

WHEREAS, Robert Casey of The Canning Group LLC has served as a consultant to the Township in the Office of Administration in various capacities since December 2013 and more particularly as Interim Administrator for the past 8 months; and

WHEREAS, the Township Council has determined that there is a need to continue his involvement for the next 3 months on the average of 10 hours per week and then for 3 months on the average of 5 hours per week for transition assistance to the Township Administrator and Recreation Director, for budget preparation and adoption assistance, and for resolution of several ongoing issues in which Mr Casey has been heavily involved during the past 8 months for a total of 200 man hours; and

WHEREAS, The Canning Group, LLC has completed both a Political Contribution Disclosure Form and a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit The Canning Group, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the CFO has certified as to the availability of funds for these services, said funds to be encumbered from account number 01-201-20-161-200.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford as follows:

1. The Mayor and Acting Township Clerk be and are hereby authorized to execute a Professional Services Contract with The Canning Group, LLC of 45 S. Park Place #183, Morristown, NJ 07960 for the assignment of Robert F. Casey to provide transition assistance, budget preparation / adoption assistance and management services at a rate of \$80.00 per hour during the next six months at a maximum cost of \$16,000.00.
2. The CFO has certified to the availability of funds for these services.
3. This contract is awarded without competitive bidding as "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: February 5, 2020

Adopted this 5th day of February 2020
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk