

Township of West Milford

Passaic County, New Jersey

~ Resolution 2020 – 308 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO THE CANNING GROUP LLC FOR 2021 BUDGET PREPARATION

WHEREAS, the Governing Body retained the services of Robert Casey through The Canning Group for assistance with the 2016, 2017, 2018 and 2019 municipal budgets; and

WHEREAS, The Canning Group LLC has submitted a proposal for the 2021 Budget preparation at \$80 per hour which is the same rate charged for the 2016, 2017, 2018 and 2019 budget preparation; and

WHEREAS, the Township Administrator recommends the award of a Professional Services Contract, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 to The Canning Group for the assignment of Mr. Robert Casey as budget consultant for the 2021 municipal and solid waste budgets; and

WHEREAS, The Canning Group, LLC will complete and submit a Business Entity Disclosure Certification which will certify that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of The Canning Group LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds pursuant to N.J.A.C. 5:30-5.4, not to exceed \$4,000.00 in account number 01-201-20-161-480.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with The Canning Group, LLC, 45 S. Park Place 183, Morristown, NJ 07960 for professional services for the 2021 budget process in an amount not to exceed \$4,000.00.
2. This contract is awarded without competitive bidding as "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The total fee authorized for this contract shall not exceed \$4,000.00 without the prior written approval of the Township Council.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: October 7, 2020

Adopted this 7th day of October, 2020
and certified as a true copy of an original.

William Senande, Township Clerk