

Township of West Milford

Passaic County, New Jersey

~ Resolution 2020 – 090 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT WITH CIVICPLUS LLC FOR CIVICCLERK PACKAGE

WHEREAS, the Township has a need to obtain CivicClerk a standard software package designed to streamline the meeting agenda process of the Township Governing Body; and

WHEREAS, CivicPlus, LLC has submitted a proposal for CivicClerk in the amount of \$5,425.00; and

WHEREAS, CivicPlus, LLC will complete both a Political Contribution Disclosure Form and a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit CivicPlus, LLC from making any reportable contributions through the term of the contract.

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford as follows:

1. The Mayor and Acting Township Clerk be and are hereby authorized to execute a Professional Services contract with CivicPlus of 302 South 4th Street, Suite 500, Manhattan, Kansas 66502 for CivicClerk Standard Package
2. The Chief Financial Officer has certified the availability of funds for these services, said funds to be encumbered from 01-201-20-120-433 in an amount not to exceed \$5,425.00 without prior written consent from the Township Council.
3. CivicPlus, LLC shall begin the CivicClerk Standard Package as soon as practicable after the execution of the Professional Services contract.
4. This contract is awarded without competitive bidding as Professional Services pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: February 5, 2020

Adopted this 5th of February, 2020
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk